The minutes presented herewith are not a verbatim transcription of the Regular Board meeting held in person and electronically June 22, 2021. The intent is to provide a synopsis of key points of discussion and to chronicle decisions and actions taken by a quorum of the Board of Directors (ref: Roberts Rules of Order, Section 48). For more information or background, please refer to the applicable board packet.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE RINCON DEL DIABLO MUNICIPAL WATER DISTRICT
June 22, 2021

A Regular Meeting of the Board of Directors of the Rincon del Diablo Municipal Water District was held in person and electronically on Tuesday, June 22, 2021, at 5:10 p.m.

Directors Present: Murtland, Quist, and Welch.

Directors Absent: Drake and Naves.

District Staff Present: Clint Baze, General Manager; Julia Escamilla, Public Information Officer; Jeffrey Umbranas, Director of Administration and Finance; Karen Falk, Engineering Manager; Steve Plyer, Operations Manager; Gio Goggia, Engineering Technician; Sean Glaser, Administrative Assistant; and Wanda Cassidy, Clerk of the Board.

Legal Counsel: Alfred E. Smith, Legal Counsel, Nossaman, LLC.

Guests: Brenda Estrada, Principal Engineer, West Yost.

Fire Chief Rick Vogt provided the Oral Report by Escondido Fire Department Regarding Current Events and Community Fire Readiness Relating to Improvement District E (ID E). Vice President Quist then called the meeting to order at 5:10 p.m., which was followed by Director Welch, who led the Board of Directors and attendees in the Pledge of Allegiance to the Flag of the United States of America.

ADDITIONS/CHANGES TO AGENDA

Item 2-C: Oral Report by Escondido Fire Department Regarding Current Events and Community Fire Readiness Relating to Improvement District E (ID E) was moved to the beginning of the meeting and Item 3-B - Recognize Winners of the North County Water Agencies 2021 Poster Contest was moved to follow after Item 2-C.

ORAL COMMUNICATIONS TO THE BOARD

There were no communications to the Board.
SECTION 1 - CONSENT ITEMS

In a motion by Director Welch and seconded by Director Murtland, the Board of Directors approved the following consent items:

1-B. General Fund Disbursements, May 2021.
1-C. Investment Report, May 2021.
1-E. Board of Directors' Per Diem Fees and/or Expense Reports, May 2021.

by the following roll call vote:

Drake Absent
Murtland Aye
Naves Absent
Quist Aye
Welch Aye

Director Welch pulled Item 1-A. Minutes of the Regular Board of Directors Meeting of May 25, 2021, regarding an administrative error. After clarification, a motion was made:

In a motion by Director Welch and seconded by Director Murtland, the Board of Directors unanimously approved the following consent item as amended:

1-A. Minutes of the Regular Board of Directors Meeting if May 25, 2021.

by the following roll call vote:

Drake Absent
Murtland Aye
Naves Absent
Quist Aye
Welch Aye

SECTION 2 – EMERGENCY PREPAREDNESS & FIRE SERVICES

Chief Vogt reported on the following:

- **Fires** – Resources were sent to the Overland Fire on the other side of Mt. Laguna. The fire has burned a total of 515 acres and was 35 percent contained. Resources were also sent to the Clevinger Fire in Ramona and the Sierra Fire in Camp Pendleton. Local fires include a mostly vacant 2-story commercial building on N. Ash and a Bekins metal building next to Fire Station 1 on Quince. Additional small fires included a small fire off Gamble Lane and a fire at a homeless encampment near I-15 and Hale.

- **Personnel** – Two paramedics were promoted to fire firefighter paramedics. The Fire Department is currently recruiting for the open paramedic positions and for EMTs. Interviews have been scheduled for the paramedic openings and the EMT positions are currently being advertised.

- **Fireworks** - Fireworks are prohibited in the County and are illegal to purchase or sale. The Police Department and Fire Department will be enforcing the use, purchase, and sale of fireworks and will hold individuals who start fires accountable. Any fireworks in Escondido can be taken to any fire station located in the City and will be disposed of by the Police Department.

- **A fireworks show** can be seen at Grape Day Park and throughout the City starting at 9 p.m.

After the report, Chief Vogt answered the Directors’ questions.

**SECTION 3 – PUBLIC INFORMATION & INTERGOVERNMENTAL RELATIONS**

3-A. Receive and File Public Information & Intergovernmental Relations Committee Meeting Minutes of May 24, 2021.

Received and filed Public Information & Intergovernmental Relations Committee meeting minutes of May 24, 2021.

3-B. Recognize Winners of the North County Water Agencies 2021 Poster Contest.

General Manager Baze introduced Recognize Winners of the North County Water Agencies 2021 Poster Contest; a motion was made:

In a motion made by Director Murtland and seconded by Director Welch, the Board of Directors ratified the following winners of the 2022 Poster Contest: 1st Place – Paige Thrett, Reidy Creek Elementary School, 2nd Place – Audrey
**Ingold – Bernardo Elementary School, and 3rd Place, Joanna Maldonado, - Reidy Creek Elementary School by the following vote:**

- Drake: Absent
- Murtland: Aye
- Naves: Absent
- Quist: Aye
- Welch: Aye

After the vote, winning students were presented with a certificate and gift cards. Additionally, the teacher who was present was awarded a gift certificate in the amount of $100 for classroom art supplies.

After the presentation of the awards, General Manager Baze thanked Ms. Escamilla for coordinating the contest and a small reception took place.

**3-C. Focus on Conservation. Update on District Conservation Programs, Regional Water Supplies, Statewide Water Resource Outlook, and Legislation.**

Public Information Officer Julia Escamilla started the presentation:

Julia Escamilla, Public Services Information Officer provided the Focus on Conservation report. Overall Northern California precipitation is at 23.1 inches, well below the seasonal average of 51.8 inches and 49% of historical average. The Lake Shasta 1976-77 year is the driest at 751,000-acre feet, which was 17% of capacity, and 20% of historical average. Lake Shasta is currently at 1,831,757 AF and at 49% of capacity while Lake Oroville is at 1,206,191 and is at 34% of capacity and is at 41% of historical average.

Folsom has a capacity of nearly 1,000,000 acre-feet. It is currently at 314,849 acre-feet and at 32% capacity and 39% of historical average. San Luis has a capacity of 2,000,000 acre-feet and is currently at 738,165-acre feet, 36% capacity and 53% of historical average. For Colorado River conditions, Lake Powell’s total capacity is 24,105,000, however is only at 8,437,000 acre-feet capacity and is 35% full. Lake Mead has a capacity of 24,337,000 and is currently at 9,218,000 and at 35% capacity. Both Lake Mohave and Lake Havasu are smaller are currently at 93% and 96% capacity. Total Colorado River Conditions are at 24,956,000-acre feet and 42% of capacity.

Water year 2021 precipitation in the lower Colorado basin to date is at 9.8 inches and at 55% of normal and current basin snowpack is at zero.
Governor Newsom did proclaim drought conditions in April for two counties and on May 10th increased this so that approximately one-third of counties in California. Water reductions are voluntary use reductions. The State is promoting that State and Local agencies partner to promote conservation through the Save our Water Campaign.

The drought monitor predicts extreme drought and exceptional drought through most of the state. San Diego is under moderate drought. Wildland Fire Potential Outlook July 2021 indicates that San Diego County will face moderate wildfire risk. In August, the fire risk in Utah and Nevada moves up north to Montana.

Legislative Update.

Legal Counsel, Alfred Smith, provided a written report on recent legislation pertaining to the District.

3-D. Update on the Proposed Rainbow Municipal Water District and Fallbrook Public Utility District Reorganizations to Detach from the San Diego County Water Authority and Annex to Eastern Municipal Water District.

General Manager Baze reported that Fallbrook Public Utility District and Rainbow Municipal Water District have a community outreach event scheduled in July. He also reported Robert Barry, Chief Policy Analyst has retired from LAFCO and an election for the Alternate Special District seat is currently underway.

After the report, General Manager Baze answered questions from Directors.

SECTION 4 – FINANCE, INSURANCE & PERSONNEL

4-A. Adopt Resolution No. 21-871.24 entitled “Resolution of the Board of Directors of the Rincon del Diablo Municipal Water District Adopting the Fiscal Years 2021-22 and 2022-23 Operating and Capital Budget.”

Director of Administration and Finance, Jeff Umbrasas presented “Resolution No. 21-871.24: Resolution of the Board of Directors of the Rincon del Diablo Municipal Water District Adopting the Fiscal Years 2021-22 and 2022-23 Operating and Capital Budget.”

The presentation included an overview of the Budget and revisions made to the May draft that were related to potable expenses. After discussion, Mr. Umbrasas answered questions from Directors. Vice President Quist then asked for a motion:
In a motion made by Director Murtland and seconded by Director Welch, the Board of Directors approved Resolution No. 21-871.24, "A Resolution of the Board of Directors of the Rincon del Diablo Municipal Water District Adopting an Operating and Capital Budget for FY 2021-22 and FY 2022-23" by the following vote:

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<td>Drake</td>
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SECTION 5 – OPERATIONS; ENGINEERING & LONG-RANGE PLANNING

5-A. Consider Adoption of Resolution No. 21-06, "Adopting the District's 2020 Urban Water Management Plan (UWMP), Water Shortage Contingency Plan, and Addendum to the 2015 Urban Water Management Plan," and Authorize the General Manager to file the documents with the Department of Water Resources.

Vice President Quist brought forward "Consider Adoption of Resolution No. 21-06, Adopting the District's 2020 Urban Water Management Plan (UWMP), Water Shortage Contingency Plan, and Addendum to the 2015 Urban Water Management Plan," and Authorize the General Manager to file the documents with the Department of Water Resources. A Public Hearing for the documents was held at the May 25th Board of Directors’ meeting. At that time, there were no public comments. These documents are now being brought forward for adoption and approval authorizing General Manager Baze to file the documents with the Department of Water Resources.

After discussion and staff answered questions, Vice President Quist asked for a motion:

In a motion made by Director Murtland and seconded by Director Welch, the Board of Directors approved Resolution No. 21-06, Adopting the District's 2020 Urban Water Management Plan (UWMP), Water Shortage Contingency Plan, and Addendum to the 2015 Urban Water Management Plan," and authorized the General Manager to file the documents with the Department of Water Resources by the following vote:
5-B. Consider Approval of Quitclaim of District Easement on APN 224-580-13 (1381 Portola Ave).

Engineering Manager, Karen Falk, brought forward “Consider Approval of Quitclaim of District Easement on APN 224-580-13 (1381 Portola Ave).”

The property owner of APN 224-580-13, located at 1381 Portola Avenue requested the District quitclaim the District’s rights in an easement at the property. The pipeline within the easement was abandoned following installation of new waterlines within the public right-of-way.

After extensive discussion, it was agreed staff would research and determine if additional verbiage regarding indemnification and release of liability on the quitclaim is required and the item will be brought back to the August Board of Directors’ meeting.

5-C. Standard Agreement for Construction of Water System for the Sunrise Development (Rincon Account #22036).

Ms. Falk brought forward Standard Agreement for Construction of Water System for the Sunrise Development (Rincon Account #22036). Staff requested that the Board of Directors authorize the General Manager to execute a Standard Agreement for Construction of Water System for the Sunrise Developments.

After a brief discussion, a motion was made:

In a motion made by Director Welch and seconded by Director Murtland, the Board of Directors authorized the General Manager to execute a Standard Agreement Construction of Water System for the Sunrise Development by the following vote:

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<td>Quist</td>
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5-D. Approve Contract to Relocate Water Meter Services for the Citracado Bridge Project (CIP #52109).

Engineering Manager Falk introduced “Approve Contract to Relocate Water Meter Services for the Citracado Bridge Project (DIP #52109).” Staff requested the Board of Directors authorize the General Manager to execute a contract with Shaw Equipment Rentals Inc. in the amount of $38,420 to complete the relocation of five 1-inch meter services and reconnect the customer side of the services. In addition, they requested an authorization for 20 percent construction contingency in the amount of $7,684.

After a brief discussion, Vice President Quist asked for a motion:

In a motion made by Director Welch and seconded by Director Murtland, the Board of Directors authorized the General Manager to execute a Standard Agreement Construction of Water System for the Sunrise Development by the following vote:

Drake    Absent
Morland  Aye
Naves    Absent
Quist    Aye
Welch    Aye

5-E. Approve Purchase of Valves and Materials for Andreasen Pipeline Fire Flow Upgrades (CIP #52111), Transmission Line Air-Vac Improvements (CIP 52131), I-15 Crossings Project (CIP #52108), R-1 Drain Line (CIP #52142), and Citracado Parkway Pipeline (CIP #52109/52006).

Engineering Manager Falk introduced Approve Purchase of Valves and Materials for the Andreasen Pipeline Fire Flow Upgrades (CIP #52111), Transmission Line Air-Vac Improvements (CIP 52131), I-15 Crossings Project (CIP #52108), R-1 Drain Line (CIP #52142), and Citracado Parkway Pipeline (CIP #52109/52006).” In November 2016, the District entered into an Installment Purchase Agreement in the amount of $10,068,250 to finance the acquisition, construction, and improvement of its water system infrastructure. The original Installment Purchase Agreement stipulated that the loan proceeds must be spent by November 16, 2019 in order to maintain tax-exempt status. Due to unforeseen delays of several projects which were originally intended to be funded with the loan proceeds, the District was unable to spend full amount of the funds by this date. In order to maintain the tax-exempt status of the loan proceeds, the District engaged its bond counsel to obtain a Supplemental Tax Certificate, which extended the date by which the District must
spend all of the loan proceeds to September 30, 2021. A portion of these funds will be used to pre-purchase materials for the above-mentioned projects.

After a brief discussion, staff answered questions from the Directors. Vice President Quist then asked for a motion:

In a motion made by Director Welch and seconded by Director Murtland, the Board of Directors authorized the General Manager to pre-purchase materials under for the Andreasen Pipeline Fire Flow Upgrades (CIP #52111), the Transmission Line Air-Vac Improvements (CIP 52131), the I-15 Crossings Project (CIP #52108), the R-1 Drain Line (CIP #52142), and the Citracado Parkway Pipeline (CIP #52109/52006) projects by the following vote:

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<td>Quist</td>
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<td>Welch</td>
<td>Aye</td>
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5-F. GIS and CIP Update.

Engineering Technician Gio Goggia provided a live GIS presentation. Mr. Goggia demonstrated how GIS works and some of the functions, such as identifying pipeline, flow zones, properties, and meters. As of this date, the GIS project is 80 percent complete, which is dependent on what how the District would like to use GIS.

Following Mr. Goggia, Engineering Manager Falk provided updates on current CIP projects including:

- I-15 Crossings – Caltrans provided comments in April. The resubmittal is currently in review. Materials to the contractor are being purchased.
- Citracado Bridge Extension – Currently reviewing final draft of design. Construction is expected to start in October. Five customer meters are being moved prior to construction.
- Andreasen Pipeline and Air Vac Improvements – The District’s consultant, IEC is currently preparing bid documents. Materials to supply to the contractor are currently being purchased. This project should go up for bid this summer.
- Water Master Plan – A workshop to prioritize CIP projects is scheduled for July 7th. Staff will review the Draft Master Plan and Tech memos. A Board presentation is planned for the August Board of Directors’ meeting.
R-1 Drain Line – Staff is considering a trenchless repair or a pipe-in-pipe option.

Ms. Falk then reported eight new projects have been included in the FY 21-22 Budget.

After the presentation, Mr. Goggia and Ms. Falk answered questions from Directors.

SECTION 6 – SEWER

6-A. Receive and File Sewer Committee Meeting Minutes of June 8, 2021.

Received and filed Sewer Committee meeting minutes of June 8, 2021.

6-B. Harmony Grove Village Sewer Treatment Plant Update.

General Manager Baze reported Peter Kuchinsky of JPIA toured the Harmony Grove Sewer Treatment Plan. Mr. Kuchinsky stated that the Treatment Plant is clean and secure and made minor recommendations.

SECTION 7 – SDCWA DIRECTOR’S REPORT & DIRECTORS/STAFF ACTIVITIES REPORT

7-A. This portion of the agenda may be used by the SDCWA representative to make informal reports on activities.

Director Murtland reported on the following:

- Colorado River Working Group - A Colorado River working group was formed in January and received input from staff to provide guidance and make recommendations to the Board on issues related to the Colorado River.
- Regional Conveyance System - SDCWA Staff provided an update to member agency managers regarding the Regional Conveyance System.
- Budget - Recommendations for budgets for FY 21-22 and 22-23 were made.
- Accomplishments - A list of SDCWA accomplishments for FY 20-21 were presented.
- Board member Changes – Directors Cherashore of the City of San Diego is no longer on the SDCWA Board of Directors. Also, Mark Hattam, General Counsel for SDCWA, announced his retirement.
- Rates and Charges – A Public Hearing was set for rates and charges.
A reception will be held for new Metropolitan Water District of Southern California General Manager Adel Hagekhalil will be held after the June 24th Board of Directors' meeting.

After the report, Director Murtland and staff answered questions from Directors.

7-B. This portion of the agenda may be used by the Board of Directors or management to make informal oral reports on their activities.

- Director Naves was absent.
- Director Welch reported on her Ethics Training.
- Director Drake was absent.
- Director Quist reported the upcoming in-person Urban Water Institute Conference, is being held at the Costa Mesa Westin on September 8th and 9th.
- Director Murtland had nothing further to report.

7-C. This portion of the agenda may be used by the Board of Directors to request items for future agendas.

There were no requests.

7-D. Request Approval for a Board Member(s) to Attend Upcoming Meetings; Conferences; or Seminars for Those Not Authorized in the District's Administrative Code, Section 502 "Authorized District Memberships."

There were no requests.

7-E. District Activities Report (DAR), May 2021.

Directors discussed committee assignments and upcoming calendar events.

7-F. Ballot for Representative to the CSDA Southern Network Seat A Board of Directors.

General Manager Baze brought forward Ballot for Representative to the CSDA Southern Network Seat A Board of Directors. After a brief discussion, Vice President Quist asked for a motion:

In a motion made by Director Welch and seconded by Director Murtland, the Board of Directors came to a consensus and approved the vote for CSDA Southern Network Seat A Board of Directors will go to Jo MacKenzie by the following vote:
SECTION 8 – GENERAL MANAGER’S REPORT

8-A. District Status as a Result of the COVID-19 Pandemic.

General Manager Baze updated Directors on the most recent COVID-19 regulations regarding masks and vaccinations.

8-B. General Manager’s Oral Report.

General Manager Baze reported the following:

- The Consumer Confidence Reports for ID-A and ID-1 have been approved by management and have been submitted to County Health Department for review. Once approved, the reports will be forwarded to State Water Board, availability notifications will appear on monthly bills, and posted on the website.
- There are new bacterial lab testing requirements for water agencies.
- The Water Authority sent out a News Release regarding investments protecting the San Diego Region from drought.
- Metropolitan Water District of Southern California announced they have a new General Manager. Adel Hagekhali will start on July 6, 2021.
- General Manager Baze will be attending the CSDA General Managers’ Leadership Summit in Squaw Valley from June 29th to July 2nd.

After the report, General Manager Baze answered Directors’ questions.

SECTION 9 – LEGAL MATTERS


Legal Counsel Alfred Smith provided a written report on two recent developments. The first relates to AB 339 as relative to the Brown Act. The second, a CEQA decision that provides protection to local agencies under the exhaustion of administrative remedies doctrine.
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June 22, 2021  
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9-B. Closed Session

The meeting was in Closed Session from 7:50 p.m. to 8:10 p.m.

a. CONFERENCE WITH LEGAL COUNSEL – LITIGATION, Litigation pursuant to Government Code Section 54956.9(d)(4): San Diego County Office of Education, et al. v. The County of San Diego, et al. (This is a long-term item related to dissolution of redevelopment agencies and successor agencies and will remain on the agenda as long as Rincon Water is involved. No action is required on the District’s part at this time.)

b. PUBLIC EMPLOYEE EVALUATION OF PERFORMANCE - Pursuant to Government Code Section 54957(b)(1). Title: General Manager.

c. CONFERENCE WITH LEGAL COUNSEL - Pursuant to Government Code Section 54956.9 (d)(4) to discuss potential litigation (one case).

9-C. Open Session

There was nothing to report.

ADJOURNMENT

There being no further business before the Board of Directors, the meeting was adjourned by Vice President Quist at 8:15 p.m.

APPROVED:_______________________________________

Gregory M. Quist, Vice President

ATTEST:__________________________________________

Wanda Cassidy, Clerk of the Board