NOTICE TO THE PUBLIC


PUBLIC COMMENT MAY BE SUBMITTED BY EITHER OF THESE TWO METHODS:

(1) THE PUBLIC MAY ACCESS THE MEETING TELEPHONICALLY BY CALLING: +1 (646) 749-3122 AND USING THE FOLLOWING ACCESS CODE: 694-170-125. PUBLIC COMMENTS ARE THREE MINUTES OR LESS; OR

(2) BEFORE THE MEETING E-MAIL YOUR COMMENT TO RINCON DEL DIABLO MUNICIPAL WATER DISTRICT CLERK OF THE BOARD AT WCASSIDY@RINCONWATER.ORG AND IT WILL BE READ ALOUD AT THE PUBLIC COMMENT PERIOD (THREE-MINUTE LIMIT).

IF MODIFICATIONS OR ACCOMMODATIONS FROM INDIVIDUALS WITH DISABILITIES ARE REQUIRED, SUCH PERSONS SHOULD PROVIDE A REQUEST AT LEAST 24 HOURS IN ADVANCE OF THE MEETING BY E-MAIL TO THE RINCON DEL DIABLO MUNICIPAL WATER DISTRICT CLERK OF THE BOARD AT WCASSIDY@RINCONWATER.ORG.

A Meeting of the Board of Directors of the Rincon del Diablo Municipal Water District will be held electronically on Tuesday, February 9, 2021 at 5:00 p.m.

AGENDA
February 9, 2021

Note: Items on the Agenda may be taken out of sequential order as their priority is determined by the Board of Directors.

I. Call to Order
II. Welcome to Guests
III. Pledge of Allegiance
IV. Roll Call, Determination of Quorum
V. Additions to Agenda (Gov. Code Sec. 54954.2(b))

In accordance with Government Code Section 54954.2 (the Brown Act), additions/changes to the agenda generally require a determination by a two-thirds vote of the members of the board present at the meeting, or, if less than two-thirds of the members present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.
VI. Oral Communications to the Board of Directors
This portion of the agenda may be used by any person to address the Board of Directors on any matter within the jurisdiction of the Rincon del Diablo Municipal Water District. However, depending upon the subject matter, the Board of Directors may be unable to respond at this time until the specific item is placed on the agenda at a future meeting in accordance with the Brown Act.

SECTION 1 - CONSENT ITEMS

SECTION 2 – EMERGENCY PREPAREDNESS & FIRE SERVICES

SECTION 3 – PUBLIC INFORMATION & INTERGOVERNMENTAL RELATIONS

SECTION 4 – FINANCE, INSURANCE & PERSONNEL

SECTION 5 – OPERATIONS; ENGINEERING & LONG-RANGE PLANNING

5-A. Acceptance of Harmony Grove Village Phase 1 and Offsite Facilities. *(Action)*

5-B. Approve Professional Services Agreement for the 2020 Urban Water Management Plan Update. *(Action)*

SECTION 6 – SEWER

SECTION 7 – DIRECTORS/STAFF REPORT & SDCWA DIRECTOR’S REPORT

7-A. Discussion and Possible Action to Determine the Process to Fill Division 4 Board of Directors Seat Vacancy. *(Action)*

7-B. This portion of the agenda may be used by the San Diego County Water Authority representative to make informal reports on activities.

7-C. Election of New Officers, Committee Assignments and Seating Appointments. *(Action)*

SECTION 8 – GENERAL MANAGER’S REPORT

8-B. General Manager’s Oral Report.
SECTION 9 – LEGAL MATTERS

9-A. Legal Counsel Report

9-B. Closed Session

   a. CONFERENCE WITH LEGAL COUNSEL - Pursuant to Government Code Section 54956.9 (d)(4) to discuss potential litigation (one case).

ADJOURNMENT

Note: At the discretion of the Board of Directors, all items appearing on this agenda may be deliberated and may be subject to action by the Board of Directors.

I certify that this agenda was posted 72 hours prior to the meeting of February 9, 2021.

[Signature]
Wanda Cassidy, Secretary of the Board

Please note that Board Meeting Agenda Items will be scheduled in such a manner as to end meetings by 9:00 p.m.; at the Board’s discretion, discussion of Agenda Items that would extend a meeting beyond 9:00 p.m. may be continued to a subsequent meeting.

Rincon del Diablo Municipal Water District, in complying with the American with Disabilities Act (ADA), asks that requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the Board Meeting, please contact Board Secretary, (760) 745-5522 at least three business days (72 hours) prior to the scheduled meeting to ensure that the District may assist you. The agenda material for this meeting is available to the public at the District’s Administrative Office, located at 1920 North Iris Lane, Escondido, California 92026. If any additional material related to an open session agenda item is distributed to all or a majority of the Board of Directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.
SECTION 1
CONSENT ITEMS
SECTION 2

FIRE SERVICES;
EMERGENCY
PREPAREDNESS &
OPERATIONAL
READINESS
SECTION 3

PUBLIC INFORMATION

&

INTERGOVERNMENTAL RELATIONS
SECTION 5

OPERATIONS;
ENGINEERING &
LONG-RANGE
PLANNING
February 9, 2021

SECTION 5: OPERATIONS; ENGINEERING & LONG-RANGE PLANNING

5-A: Acceptance of Harmony Grove Village Phase 1 and Offsite Facilities.

PURPOSE:
To obtain acceptance from the Board of Directors for the improvements at Harmony Grove Village, including:

1. Phase 1 Development (Units 1,2,3,5,6,7);
2. Offsite Improvements at Harmony Grove Village Parkway and Citracado Parkway (CG 4774); and

Acceptance of this Board item would transfer the potable water, recycled water, and sewer collection system constructed by the Developer to the District and authorize the filing of a Certificate of Compliance with the San Diego County Recorder.

FISCAL IMPACT:
There is no fiscal impact to accepting the facilities into the District’s system. The new assets will be reported to Finance for capitalization.

PROJECT SUMMARY AND BACKGROUND:
Harmony Grove Village consists of 742 residential dwelling units across 178 acres in a new master planned community. The District entered into an agreement with Standard Pacific Corp. in December 2012 to construct the new facilities and dedicate said facilities to the District. The facilities in Phase 1 and the two Offsite Pipelines are now complete and have been built in accordance with the plans and specifications of the District. The public facilities to be accepted include water, recycled water, and sewer collection systems. All facilities were installed conforming to District standards and inspected.

The total assets to be transferred are summarized in the following tables. The total length of potable water line to be transferred is 37,236 LF (7.1 miles), recycled main is 20,409 (3.9 miles), and sewer gravity main is 27,649 LF (5.2 miles). The values are estimated using the County of San Diego’s 2020 Unit Price List.
# Harmony Grove Village Phase 1 (Units 1,2,3,5,6,7)

## POTABLE WATER

<table>
<thead>
<tr>
<th>Description</th>
<th>Length/Count</th>
<th>Unit</th>
<th>Unit Cost</th>
<th>Value</th>
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</thead>
<tbody>
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<td>$217,200</td>
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**TOTAL** $5,004,692

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**TOTAL** $1,423,078
### SEWER

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### Offsite Improvements at Harmony Grove Village Parkway and Citracado Parkway (CG 4774)

### POTABLE WATER

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<th>Length/Count</th>
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<th>Unit Cost</th>
<th>Value</th>
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### RECYCLED WATER

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### Offsite Improvements at Country Club Drive (CG 4779)

### POTABLE WATER

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Harmony Grove Village Phase 2 is still under construction and will be brought forward to the Board for consideration at a future date. It is anticipated at this time that the project will be completed in 2021.

**RECOMMENDATION:**
The Board of Directors accepts completion of the project and directs the General Manager to sign and record the Certificate of Compliance. This will release the performance bond and initiate the one-year warranty period.

**ATTACHMENTS:**
1. Project Location Map
2. Certificate of Compliance
CERTIFICATE OF COMPLETION AND FINAL ACCEPTANCE

Project Title: Harmony Grove Village Phase 1 (Units 1,2,3,5,6,7), Offsite Improvements at Harmony Grove Village Parkway and Citracado Parkway (CG 4774), and Offsite Improvements at Country Club Drive (CG 4779)

The work performed under the above-described contract has been inspected by the District. This certificate constitutes final acceptance and completion of the work of improvement as of the date of its execution.

Rincon del Diablo Municipal Water District is the owner of the work of improvement, and the nature of the owner’s interest or estate is: Water, recycled water, and sewer infrastructure

Said work of improvement is located at: Harmony Grove Village, Escondido, CA 92029

The name of the original contractor for said work of improvement is: CalAtlantic

This certificate is issued with the understanding by both contractor and District that said final acceptance shall not operate as a bar to a claim against contractor under the terms of the guarantee provisions of the contract.

I have read this Notice of Acceptance, know its contents, and based upon information and belief, believe it to be true.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _______________ 2021, at __________________, California.

By: _____________________________
   Clint R. Baze
   General Manager
February 9, 2021

SECTION 5: OPERATIONS; ENGINEERING & LONG-RANGE PLANNING


PURPOSE:
To obtain approval from the Board of Directors to enter into a professional services agreement for the 2020 Urban Water Management Plan (UWMP) update.

FISCAL IMPACT:
The update to the UWMP will cost $43,000. The FY20-21 Budget includes $50,000 to complete this task as CIP Project # 52134.

PREVIOUS BOARD ACTION(S):

February 2014: The Board of Directors adopted Resolution 14-828-5, “Adopting the District’s 2013 Urban Water Management Plan (UWMP),” and Authorized the General Manager to File the UWMP with the Department of Water Resources (DWR).

June 2016: The Board of Directors adopted Resolution 16-828.6, “Adopting the District’s 2015 Urban Water Management Plan (UWMP),” and Authorized the General Manager to File the UWMP with the Department of Water Resources (DWR).

BACKGROUND / DISCUSSION:
The California Urban Water Management Planning Act (UWMP Act) requires urban water suppliers to prepare and adopt an Urban Water Management Plan (UWMP) at least once every five years on or before December 31, in years ending in five and zero. The deadline for submission of the 2020 UWMP is July 1, 2021. As such, the District is required to update its 2015 UWMP in order to comply with applicable provisions of the UWMP Act, Sections 10620-10645 of the California Water Code.

In order to update the 2015 UWMP, the District will utilize West Yost Consulting for support services that will include coordinating a draft and final document in compliance
with new UWMP requirements, public review coordination, and support during Board adoption.

The Admin Draft Report will be completed by March 31st in order to complete the required public reviews and notifications. The Public Hearing and Adoption of the UWMP will be included on the agenda for the June 22nd Board Meeting.

RECOMMENDATION:
The Board of Directors authorize the General Manager to sign a professional services agreement for $43,000 with West Yost to update the 2020 Urban Water Management Plan.

ATTACHMENT:
  • West Yost Scope of Work
February 5, 2021

Ms. Karen Falk, PE
Senior Engineer
Rincon del Diablo Municipal Water District
1920 North Iris Lane
Escondido, CA 92026

SUBJECT: Letter Proposal for 2020 Urban Water Management Plan Assistance

Dear Karen:

West Yost is pleased to submit this proposal to Rincon Del Diablo Municipal Water District (District) to provide assistance with updates to the District’s 2020 Urban Water Management Plan (UWMP). The proposed Scope of Services, Budget, and Schedule are provided below.

The requirements for an UWMP are provided in California Water Code Sections 10610 through 10657. Recently passed legislation has modified and added new requirements for the 2020 UWMPs. The California Department of Water Resources (DWR) is in the process of preparing the Guidebook for the Preparation of the 2020 UWMPs; however, DWR has not yet provided an anticipated release date for the Final Guidebook. To accommodate the compliance reporting schedule for the Water Conservation Act of 2009 (SB X7-7), requiring reporting of 2020 per capita water use as compared to adopted goals for 2020, the deadline for submittal of 2020 UWMPs to DWR has been extended to July 1, 2021.

It is expected that new 2020 UWMP requirements will include the following:

- A detailed description of how the District is complying with Sustainable Groundwater Management Act (SGMA) requirements, including coordination with the local Groundwater Sustainability Agency (GSA) and preparation of a Groundwater Sustainability Plan (GSP),
- Data to indicate how the District plans to meet the new water loss standards anticipated to be adopted by the State,
- Quantification of how much water would be saved by the District’s adopted codes and standards,
- New progressive stages for the Water Shortage Contingency Plan, and
- A revised focus on demand management measures implemented by the District over the past five years.

As described below, our proposed Scope of Services includes tasks and estimated work efforts to support the District in addressing and including these new requirements in the 2020 UWMP Update.
SCOPe OF SERVICES

Our proposed Scope of Services consists of the following two (2) tasks:

- Task 1. Project Coordination and Communication
- Task 2. 2020 UWMP Preparation Assistance and Peer Review

The work included in each task is described below.

Task 1. Project Coordination and Communication

West Yost will prepare and provide the District with a schedule of the recommended milestone dates to meet the DWR submittal date of July 1, 2021. Throughout the project, West Yost will coordinate with District staff to keep the preparation of the UWMP on schedule.

West Yost will participate in scheduled status meetings and/or conference calls with District staff to discuss progress on West Yost work tasks and sub-tasks, as part of the District’s 2020 UWMP Update. The meetings and/or conference calls will be scheduled on an “as needed basis” by the District’s Project Manager, at mutually agreed upon dates and times. For budgeting purposes, we have assumed that two senior-level staff will participate in up to twelve (12) conference calls (each lasting one-half hour) over the duration of this Project, which is anticipated to begin in February 2021 and be completed in June 2021.

West Yost will also assist the District with preparations for the public hearing. Due to the COVID pandemic, we do not anticipate in-person participation at the public hearing but can be available to participate remotely as requested by the District.

Task 2. 2020 UWMP Preparation Assistance and Peer Review

Under this task, West Yost will assist the District with the preparation of the 2020 UWMP. West Yost will prepare 2020 UWMP chapter templates based on the Draft DWR Guidebook and will populate the chapter templates with text from the District’s 2015 UWMP for the District’s review and update. West Yost will include notes, suggestions, and sample text in the templates to assist District staff in updating key sections of the UWMP. West Yost will also provide a data collection table to assist District staff in collecting and compiling data needed for the 2020 UWMP.

Assumptions for preparation of the UWMP are as follows:

- The District will provide any needed updates to the narratives and figures included in the 2015 UWMP, including those describing the District’s service area, system description and available water supplies
- West Yost will take the lead on completion of the required DWR UWMP and SB X7-7 tables using data provided by the District and/or developed as part of the on-going Water Master Plan effort
- West Yost will utilize and incorporate existing water demand data provided by the District and water demand projections from the on-going Water Master Plan effort to prepare the water demand chapter and conservation target compliance chapter and associated tables
- West Yost will utilize and incorporate water supply reliability information from the San Diego Water Authority to prepare the supply reliability chapter and associated tables
The District will update the Demand Management Measure chapter with recent and planned water conservation efforts

- West Yost will assist the District with updates the Water Shortage Contingency Plan consistent with new requirements and the Water Shortage Contingency Plan prepared by the San Diego Water Authority

West Yost will produce (compile and format) the Administrative Draft 2020 UWMP using the completed chapters, tables (DWR Tables, SB X7-7 Compliance Forms, Regional Alliance, and/or supplemental tables, as appropriate), and figures.

West Yost will also complete a peer review of the entire document to check for compliance with California Water Code requirements and DWR guidelines. To complete this review, we will use the DWR UWMP Checklist. West Yost will also review the document for consistency. West Yost will then assist the District in addressing any identified issues or inconsistencies and then produce the Public Review Draft 2020 UWMP.

We are assuming up to 35 hours of senior staff and 183 hours of support staff would be needed to prepare the UWMP sections and tables, and provide review of sections prepared by the District. We will coordinate specific work tasks with the District as the project progresses.

**Task 2. Assumptions**
- District staff will prepare and send out required notifications.
- District staff will collect needed data and provide updates to key sections of the UWMP as described above.
- District staff will upload the adopted 2020 UWMP and Water Shortage Contingency Plan to DWR’s WUEData website.

**Task 2 Deliverables**
- Data request table to assist District staff in collecting data for the 2020 UWMP.
- 2020 UWMP chapter templates in Word format for District use.
- Administrative Draft 2020 UWMP in PDF format.
- Final 2020 UWMP in PDF format.
- Completed DWR tables.

**PROJECT BUDGET**

West Yost will perform the Scope of Services described above on a time-and-expenses basis, at the billing rates set forth in West Yost’s attached 2021 Billing Rate Schedule, with a not-to-exceed budget of $43,000. Any additional services not included in this Scope of Services will be performed only after receiving written authorization and a corresponding budget augmentation.
Ms. Karen Falk, PE  
February 5, 2021  
Page 4

<table>
<thead>
<tr>
<th>Task</th>
<th>Level of Effort, hours</th>
<th>Estimated Budget, dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 1. Project Coordination and Communication</td>
<td>20</td>
<td>5,000</td>
</tr>
<tr>
<td>Task 2. 2020 UWMP Preparation Assistance and Peer Review</td>
<td>198</td>
<td>38,000</td>
</tr>
<tr>
<td>Total Project Hours and Budget</td>
<td>218</td>
<td>$43,000</td>
</tr>
</tbody>
</table>

Thank you for providing West Yost the opportunity to be of continued service to the District. We look forward to working with you on this important project. Please do not hesitate to call if you have any questions or need additional information.

Sincerely,
WEST YOST

Brenda Estrada, PE  
Principal Engineer  
RCE #67062

Attachment: Attachment A. West Yost 2021 Billing Rate Schedule
Attachment A

West Yost 2021 Billing Rate Schedule
# 2021 Billing Rate Schedule
(Effective January 1, 2021 through December 31, 2021)*

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>LABOR CHARGES (DOLLARS PER HOUR)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ENGINEERING</strong></td>
<td></td>
</tr>
<tr>
<td>Principal/Vice President</td>
<td>$307</td>
</tr>
<tr>
<td>Engineering/Scientist/Geologist Manager I / II</td>
<td>$291 / $304</td>
</tr>
<tr>
<td>Principal Engineer/Scientist/Geologist I / II</td>
<td>$263 / $279</td>
</tr>
<tr>
<td>Senior Engineer/Scientist/Geologist I / II</td>
<td>$236 / $247</td>
</tr>
<tr>
<td>Associate Engineer/Scientist/Geologist I / II</td>
<td>$202 / $216</td>
</tr>
<tr>
<td>Engineer/Scientist/Geologist I / II</td>
<td>$162 / $188</td>
</tr>
<tr>
<td>Engineering Aide</td>
<td>$95</td>
</tr>
<tr>
<td>Administrative I / II / III / IV</td>
<td>$83 / $105 / $126 / $139</td>
</tr>
<tr>
<td><strong>ENGINEERING TECHNOLOGY</strong></td>
<td></td>
</tr>
<tr>
<td>Engineering Tech Manager I / II</td>
<td>$302 / $304</td>
</tr>
<tr>
<td>Principal Tech Specialist I / II</td>
<td>$277 / $287</td>
</tr>
<tr>
<td>Senior Tech Specialist I / II</td>
<td>$254 / $266</td>
</tr>
<tr>
<td>Senior GIS Analyst</td>
<td>$230</td>
</tr>
<tr>
<td>GIS Analyst</td>
<td>$217</td>
</tr>
<tr>
<td>Technical Specialist I / II / III / IV</td>
<td>$162 / $185 / $208 / $232</td>
</tr>
<tr>
<td>Technical Analyst I / II</td>
<td>$116 / $139</td>
</tr>
<tr>
<td>Technical Analyst Intern</td>
<td>$94</td>
</tr>
<tr>
<td>Cross-Connection Control Specialist I / II / III / IV</td>
<td>$121 / $131 / $147 / $164</td>
</tr>
<tr>
<td>CAD Manager</td>
<td>$183</td>
</tr>
<tr>
<td>CAD Designer I / II</td>
<td>$142 / $160</td>
</tr>
<tr>
<td><strong>CONSTRUCTION MANAGEMENT</strong></td>
<td></td>
</tr>
<tr>
<td>Senior Construction Manager</td>
<td>$294</td>
</tr>
<tr>
<td>Construction Manager I / II / III / IV</td>
<td>$179 / $192 / $204 / $258</td>
</tr>
<tr>
<td>Resident Inspector (Prevailing Wage Groups 4 / 3 / 2 / 1)</td>
<td>$157 / $174 / $194 / $202</td>
</tr>
<tr>
<td>Apprentice Inspector</td>
<td>$142</td>
</tr>
<tr>
<td>CM Administrative I / II</td>
<td>$76 / $102</td>
</tr>
<tr>
<td>Field Services</td>
<td>$202</td>
</tr>
</tbody>
</table>

- Hourly rates include Technology and Communication charges such as general and CAD computer, software, telephone, routine in-house copies/prints, postage, miscellaneous supplies, and other incidental project expenses.
- Outside Services such as vendor reproductions, prints, shipping, and major West Yost reproduction efforts, as well as Engineering Supplies, etc. will be billed at actual cost plus 15%.
- Mileage will be billed at the current Federal Rate and Travel will be billed at cost.
- Subconsultants will be billed at actual cost plus 10%.
- Expert witness, research, technical review, analysis, preparation and meetings billed at 150% of standard hourly rates. Expert witness testimony and depositions billed at 200% of standard hourly rates.
- A Finance Charge of 1.5% per month (an Annual Rate of 18%) on the unpaid balance will be added to invoice amounts if not paid within 45 days from the date of the invoice.

*This schedule is updated annually
## 2021 Billing Rate Schedule
(Effective January 1, 2021 through December 31, 2021)*

### Equipment Charges

<table>
<thead>
<tr>
<th>EQUIPMENT</th>
<th>BILLING RATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gas Detector</td>
<td>$80 / day</td>
</tr>
<tr>
<td>Hydrant Pressure Gauge</td>
<td>$10 / day</td>
</tr>
<tr>
<td>Hydrant Pressure Recorder, Standard</td>
<td>$40 / day</td>
</tr>
<tr>
<td>Hydrant Pressure Recorder, Impulse (Transient)</td>
<td>$55 / day</td>
</tr>
<tr>
<td>Trimble GPS – Geo 7x</td>
<td>$220 / day</td>
</tr>
<tr>
<td>Vehicle</td>
<td>$10 / day</td>
</tr>
<tr>
<td>Water Flow Probe Meter</td>
<td>$20 / day</td>
</tr>
<tr>
<td>Water Quality Multimeter</td>
<td>$185 / day</td>
</tr>
<tr>
<td>Well Sounder</td>
<td>$30 / day</td>
</tr>
</tbody>
</table>

* This schedule is updated annually
SECTION 7

SDCWA DIRECTOR'S REPORT & DIRECTOR/STAFF ACTIVITIES REPORT
February 9, 2021

SECTION 7: DIRECTORS/STAFF REPORT & SDCWA DIRECTORS REPORT

7-A: Discussion and Possible Action to Determine the Process to Fill Division 4 Board Seat Vacancy and Select New Board.

PURPOSE:
To discuss the available options for filling the Rincon del Diablo Municipal Water District Board of Directors Division 4 vacancy pursuant to Government Code Section 1780.

FISCAL IMPACT:
Costs associated with the replacement of the Division 4 Board Member may be limited to minor administrative costs, assuming a special election can be avoided.

BACKGROUND:
Rincon del Diablo Municipal Water District Board President Erin Lump notified the remaining Board members that she will be relocating out of State in mid-March and that the Regular Board of Directors Meeting on February 23rd will be her last.

The first step required in the replacement process is to determine the official date of the vacancy. After that, the Board must determine the desired method for filling the Division 4 vacancy. Pursuant to Water Code section 71254 and Government Code section 1780, there are two options: Fill the vacancy by Board appointment or by Special Election.

Board Appointment Option
If the Board chooses to appoint, the appointment should be made within 60 days of the official date of the vacancy. A notice of the vacancy must be posted in three or more conspicuous places in the District for at least 15 days prior to the appointment being made. The Board would make the appointment at a public meeting. The new appointee would serve until December 31, 2022.

While the Board has some discretion on the process of screening and selecting a candidate for the vacancy, with the open meeting requirements of the Brown Act, past Boards had a preference to notice the public of the vacancy, have candidates submit applications of interest and answer questions in a regular and open meeting of the Board. If the Board decides to choose a replacement member at a future Board meeting, an appointment can be made by a vote of the Board and the new Board member would be seated at the next regular Board meeting. A notice must also be sent to the County elections official within 15 days of the appointment.
**Special Election Option**
In lieu of making an appointment, the remaining members of the Board, may within 60 days of the official date of the vacancy, call for an election to fill the vacancy. If the Board wishes to investigate calling for an election, the Registrar of Voters can be contacted to provide an estimate of costs and a schedule can be requested to be brought back at the February 23rd Board Meeting. After reviewing the costs and schedule, the Board could choose to hold a special election if this is the preferred alternative.

**RECOMMENDATION:**
The Board of Directors direct the General Manager to notify the County Election Officials of the official date of the Division 4 Vacancy and solicit applications of interest as required by Government Code section 1780.

The Board of Directors must also choose a date to conduct applicant interviews and conclude the selection process.

**ATTACHMENTS:**
1. Notice of Vacancy
2. Certificate of Posting and Mailing of Public Notice
3. Application for Appointment to Division 4 Vacancy
NOTICE OF VACANCY
RINCON DEL DIABLO MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS – DIVISION 4

Effective February 1, 2021, the Division 4 seat of the Board of Directors of the Rincon del Diablo Municipal Water District ("District") will be vacant. Division 4 covers the southwest portion of the District's service area and includes Harmony Grove Village.

The District Board is seeking qualified candidates for a possible appointment to the District board to fill a portion of the term of office ending on December 31, 2022. To qualify, the person must live within Division 4 and make his/her interest known by submitting an application form to the District. This application form, a division map, and submission instructions can be found at the District office located at 1920 North Iris Lane, Escondido, California and on the District’s website at www.rinconwater.org. The deadline for submitting applications to the District is February 1, 2021 at 4:00 p.m.

The selection process is scheduled to take place at the regular District Board meeting scheduled on February 1, 2021. Interested qualified residents are invited to submit an application by the deadline mentioned above and are asked to attend the February 1, 2021 District Board meeting. Due to the COVID-19 pandemic, the meeting will be held via teleconference pursuant to State of California Executive Order N-29-20.

The telephone number for members of the public to observe, listen, and address the meeting telephonically are as follows:

Phone number: Access Code:

Clint R. Baze
General Manager
NOTICE OF VACANCY

Interested persons are hereby notified that pursuant to Government Code §1780 there is a vacancy on the Rincon del Diablo Municipal Water District Board of Directors.

The position to be filled is a 2-year term ending December 2022.

Applications are available at the Rincon del Diablo Municipal Water District office located at 1920 North Iris Lane, Escondido, CA 92026.

Phone: 760 745-5522, ext. 601

Website: Rinconwater.org

Applications are due by:

This district board has 60 days from the date the board is notified of the vacancy by appointment or call a special election. Pursuant to Government Code Section §1780, this notice will be posted for 15 days in three or more conspicuous locations in the district from _________________ to _________________.

CERTIFICATE OF POSTING AND MAILING
OF PUBLIC NOTICE
(NOTICE OF INTENT TO APPOINT A DIRECTOR)
[GOV. CODE § 1780(d)(1)]

I certify at on ______________________, 2021,

I, ______ caused a true copy of the attached notice to be posted in a location that is freely accessible to members of the public, as follows, at least 15 days prior to the time of an appointment by the District's Board of Directors.

[Address of posting:]
☐ Online at www.rinconwater.org
☐ Rincon del Diablo Municipal Water District Office, 1920 North Iris Lane, Escondido, CA 92026
☐ ?
☐ ?

Dated: ______________________

By:__________________________________________
Clerk of the Board of Director
Rincon del Diablo Municipal Water District
APPLICATION FOR APPOINTMENT TO DIVISION 4 VACANCY

Instructions
Interested persons who reside in Division 4 must complete and submit this application by the closing date below to be considered for appointment. The selection process will take place at the February 2021 Regular Board meeting at which time the Board may make an appointment. You are asked to attend this meeting to answer any questions the Board may have regarding your application or qualification. If you have questions about the position, please contact the District office.

Return your completed application to: Rincon del Diablo Municipal Water District
Attn: Clint R. Baze
1920 North Iris Lane
Escondido, CA 92026

Application closing date:

Name: __________________________________________

Residence Address: __________________________________________

Phone (Daytime): _______________ Phone (Evening): _______________

E-Mail: __________________________________________

You may use a separate page to respond to the following questions:

- Briefly describe why you are interested in serving on the Board of Directors.

- Please list in rank order – most critical first – the five most strategic issues for the District, and specifically how you propose to deal with each issue.

- Please list your relevant educational, professional, and service experience, and how each experience contributes to your ability to deal with the issues listed in the previous question.

- Do you have an Conflicts of Interest (financial interests, property interests, contracts, etc.) that may limit or prevent your serving on the Board of Directors.

Certification
I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.

Signature: __________________________________________ Date: ________________
Tab 7-B

SDCWA DIRECTOR'S REPORT
NOTICE TO THE PUBLIC


PUBLIC COMMENT MAY BE SUBMITTED BY EITHER OF THESE TWO METHODS:

1. BEFORE THE MEETING SUBMIT YOUR TELEPHONE NUMBER BY E-MAIL TO THE CLERK AT MNELSON@SDCWA.ORG AND THE CLERK WILL CALL YOU WHEN THE BOARD IS READY TO HEAR YOUR PUBLIC COMMENT (THREE MINUTES OR LESS); OR

2. BEFORE THE MEETING E-MAIL YOUR COMMENT TO THE WATER AUTHORITY GENERAL COUNSEL AT MHATTAM@SDCWA.ORG AND IT MAY BE READ ALOUD AT THE PUBLIC COMMENT PERIOD (THREE-MINUTE LIMIT).

IF MODIFICATIONS OR ACCOMMODATIONS FROM INDIVIDUALS WITH DISABILITIES ARE REQUIRED, SUCH PERSONS SHOULD PROVIDE A REQUEST AT LEAST 24 HOURS IN ADVANCE OF THE MEETING BY E-MAIL TO THE WATER AUTHORITY GENERAL COUNSEL AT MHATTAM@SDCWA.ORG]

BOARD OF DIRECTORS' REGULAR MEETING 9:00 A.M. JANUARY 28, 2021

1. **UNIFIED AGENDA**: This unified agenda provides a brief description of each item to be considered by the Board. As allowed by the Water Authority Administrative Code, there will be no committee meetings on January 28, 2021, and all business will be conducted at the regular Board meeting.

2. **DOCUMENTS**: Staff reports and any other public information provided to the Board before the meeting relating to items on the agenda are available for public review on the Water Authority website at https://www.sdcwa.org/meetings-and-documents. Additional documents may be distributed at the meeting electronically, and will be made available. Copies of individual items are available through the Clerk of the Board at (858) 522-6614.

3. **MEETING TIMES**: The Board meeting will commence at 9:00 a.m. on January 28, 2021, and will continue until complete.

4. **CONSENT CALENDAR**: The agenda contains items listed on a consent calendar which is for matters considered routine or otherwise not requiring further deliberation. The Board will take action as recommended by one motion. There will be no individual discussion on such items prior to the vote unless an item is removed for discussion.

5. **PUBLIC HEARINGS OR COMMENT**: Any comments related to a public hearing should be made as stated in the special notice section above.

6. **ACCESS FOR THE DISABLED**: See above notice.

7. **RULES GOVERNING MEETINGS**: The Water Authority’s Administrative Code Chapter 2.00 governs conduct of meetings of the Board and the Committees. The Administrative Code is available online at www.sdcwa.org.
Our Region's Trusted Water Leader
San Diego County Water Authority


PUBLIC COMMENT MAY BE SUBMITTED BY EITHER OF THESE TWO METHODS:

(1) BEFORE THE MEETING SUBMIT YOUR TELEPHONE NUMBER BY E-MAIL TO THE CLERK AT MNEELSON@SDCWA.ORG AND THE CLERK WILL CALL YOU WHEN THE BOARD IS READY TO HEAR YOUR PUBLIC COMMENT (THREE MINUTES OR LESS); OR

(2) BEFORE THE MEETING E-MAIL YOUR COMMENT TO THE WATER AUTHORITY GENERAL COUNSEL AT MHATTAM@SDCWA.ORG, AND TIME ALLOWING IT MAY BE READ ALOUD AT THE PUBLIC COMMENT PERIOD (THREE-MINUTE LIMIT).

IF MODIFICATIONS OR ACCOMMODATIONS FROM INDIVIDUALS WITH DISABILITIES ARE REQUIRED, SUCH PERSONS SHOULD PROVIDE A REQUEST AT LEAST 24 HOURS IN ADVANCE OF THE MEETING BY E-MAIL TO THE WATER AUTHORITY GENERAL COUNSEL AT MHATTAM@SDCWA.ORG]

AGENDA

FORMAL BOARD OF DIRECTORS' MEETING

The mission of the San Diego County Water Authority is to provide a safe and reliable supply of water to its member agencies serving the San Diego region.

JANUARY 28, 2021
9:00 a.m.

1. Call to Order.

2. Roll call, determination of quorum.
   2-A Report on proxies received.

3. Additions to Agenda. (Government code Sec. 54954.2(b)).

4. Approve the minutes the Special Water Planning Committee meeting of November 12, 2020 and the Formal Board of Directors’ meeting of November 19, 2020 and Special Board of Directors’ meeting of December 10, 2020.

5. Opportunity for members of the public who wish to address the Board on matters within the Board’s jurisdiction.
6. REPORT BY CHAIR

6-A Chair’s Report: Chair Croucher

7. ACTION/DISCUSSION/PRESENTATION

7.1 Fifth Anniversary Commemoration of the Claude “Bud” Lewis Carlsbad Desalination Plant. (Presentation)

7.2 Retirement of Directors. Gary Croucher

A. Adopt Resolution No. 2021-__ honoring Betty Evans upon her retirement from the Board of Directors.

B. Adopt Resolution No. 2021-__ honoring Christy Guerin upon her retirement from the Board of Directors. (Action)

7.3 Appointment and Reappointment of Directors. Gary Croucher

A. Appointment of Craig Elitharp, representing Vallecitos Water District. Term ending March 13, 2022.

B. Appointment of Kim Thorner, representing Olivenhain Municipal Water District. Term ending August 1, 2026.

C. Reappointment of Michael Hogan, representing Santa Fe Irrigation District. Term ending December 13, 2026.

D. Reappointment of Joe Mosca, representing San Dieguito Water District. Term ending December 21, 2026.

E. Reappointment of Matt Hall, representing the city of Carlsbad. Term ending January 22, 2027.

7.4 Appointment of County Representative: Terra Lawson-Remer, County Representative to Board of Directors. Gary Croucher

7.5 Fiscal Sustainability Task Force update. (Presentation) Frank Hilliker

7.6 Development of the upcoming Fiscal Years 2022 and 2023 Recommended Budget. (Presentation) Sandra L. Kerl

7.7 Colorado River Board representative’s report. (Discussion) Jim Madaffer
7.8 Confirm the submittal for appointment for Chair Gary Croucher as the alternate representative and Jim Madaffer as the primary representative to the Colorado River Board of California.  
Recommendation: Adopt Resolution No. 2021-____ confirming the Submittal for Appointment of Chair Gary Croucher as the Alternate to the Colorado River Board of California.  (Action)

7.9 Construction Contract with Pacific Hydrotech Corporation and Amendments with LEE & RO, Inc. for the Hauck Mesa Storage Reservoir project.  
Kirk Whitaker  
Staff recommendations:  
1. Authorize the General Manager to award a construction contract to Pacific Hydrotech Corporation in the amount of $11,370,360 for the Hauck Mesa Storage Reservoir project.

2. Accept Amendments 1 through 3 for an increase of $150,000 and authorize the General Manager to execute Amendment 4 to the professional services contract with LEE & RO, Inc. in the amount of $163,593, increasing the contract amount from $1,173,404 to $1,336,997.  (Action)  

7.10 Securities Law Municipal Disclosure Training. (Presentation)  
Lisa Marie Harris

7.11 Water Transfer Implementation update. (Presentation)  
Kara Mathews

7.12 Bay-Delta update. (Presentation)  
Amy Chen

7.13 Washington report by Ken Carpi. (Supplemental Materials)

7.14 Sacramento report. (Presentation)  
Glenn Farrel

7.15 Quarterly report on Public Affairs activities. (Presentation)  
Denise Vedder

7.16 Update on Implementation of Senate Bill 606 and Assembly Bill 1668. (Presentation)  
Elizabeth Lovsted

7.17 Water Supply Conditions. (Presentation)  
Goldy Herbon

8. CONSENT CALENDAR

Staff recommendation: Note and file the Treasurer’s report.

8.2 Service contracts with Capstone Fire and Safety Management Inc., Patriot Environmental Services, and Total Safety, U.S., Inc., to provide Standby Confined Space Entry and Rescue Services.
Staff recommendation: Authorize the General Manager to execute three individual service contracts with Capstone Fire and Safety Management, Inc., Patriot Environmental Services, and Total Safety, U.S., Inc., to provide standby confined space entry and rescue services for two years, with an option to extend contracts for an additional two years, for a total not-to-exceed amount of $750,000.

9. INFORMATION
9-B Board Calendar.
9-C Metropolitan Water District Delegates report for December and January.
   (Supplemental Materials)
9-D Government Relations Update.
9-E Water Resources Report.

10. SPECIAL REPORTS
10-A GENERAL MANAGER’S REPORT – Ms. Kerl
10-B GENERAL COUNSEL’S REPORT – Mr. Hattam
10-C SANDAG REPORT – Director Katz
   SANDAG Subcommittees: Borders Committee – Director Saxod
   Regional Planning Committee – Director Boyle
10-D AB 1234 Compliance Reports – Directors

11. CLOSED SESSION(S)

11-A Conference with Legal Counsel – Existing Litigation
   Government Code §54956.9(d)(1)
   SDCWA v. Metropolitan Water District of Southern California; San Francisco Superior
   Court Case Nos. CPF-10-510830; CPF-12-512466; CPF-14-514004; CPF-16-515282;
   CPF-16-515391; CGC-17-563350; CPF-18-516389; California Court of Appeal (1st
   District) Case Nos. A146901; A148266; A154325; A161144; California Supreme Court
   Case Nos. S243500; and S251025

11-B Conference with Legal Counsel – Existing Litigation
   Government Code §54956.9(d)(1)
   Food & Water Watch and Center for Food Safety v. Metropolitan Water District of
   Southern California and All Persons Interested in the Matter; Los Angeles Superior
   Court Case No. BC 720692; California Court of Appeal (2nd District) Case No.
   B297553

12. ACTION FOLLOWING CLOSED SESSION

13. OTHER COMMUNICATIONS

14. ADJOURNMENT
Tab 7-C
RINCON DEL DIABLO MUNICIPAL WATER DISTRICT

February 9, 2021

SECTION 7: DIRECTORS/STAFF REPORT & SDWCA DIRECTOR’S REPORT

7-C: Election of New Officers, Committee Assignments and Seating Appointments.

PURPOSE:
To elect new officers of the Rincon del Diablo Municipal Water District Board of Directors and to discuss assignments and committee appointments resulting from the sudden departure of Board President Erin Lump.

PREVIOUS BOARD ACTION:
On December 15, 2020, the Board of Directors elected new officers for the District to take effect in January 2021.

BACKGROUND:
Per Administrative Code Section 402, Board officers shall consist of a President, Vice President, and Treasurer, to be elected every two years at the first Board meeting in the month of December of each even-numbered year. These designations will rotate every two years beginning at the first Board meeting in December of each even-numbered year, with the Director serving in each capacity deemed elected in progressional succession (i.e. Treasurer becomes Vice President, Vice President becomes President, President becomes Director at large.) The Secretary will be appointed by the Board and will not be included in the progressional succession.

In the event the Treasurer or Vice President are unable (or decline) to serve an entire two-year term, the next Director in the line of succession will serve out the term. If the President is unable (or declines) to serve an entire two-year term, the Vice President will assume the term of the President, the Treasurer will assume the term of the Vice President, and the next Director at large in succession will assume the term of the Treasurer. Upon completion of the abbreviated term, each officer may then serve an additional full two-year term in the assumed office.

Based on the implementation of the amendments of AB72, the President elected at the meeting in December of each even-numbered year, will solicit requests from all Board members to serve on the District committees, which will be completed at the regularly scheduled board meeting in January. The newly elected Board President will assign committees based upon interest and experience, while endeavoring to involve all members equally in the selection process. This will include an alternate for each committee.
RINCON DEL DIABLO MUNICIPAL WATER DISTRICT

The current standing committees and members are:
- Finance, Insurance & Personnel (Quist and Murtland)
- Emergency Preparedness and Fire Services Committee (Quist and Welch)
- Engineering & Long-Range Planning Committee (Drake & Murtland)
- Public Information & Intergovernmental Relations Committee (Lump & Welch)
- Sewer Committee (Drake and Lump)
- Audit Committee (Quist and Welch)

In addition to the six current committees, the District also assigns Directors and staff to various boards and commissions, such as San Diego County Water Authority (Murtland), ACWA (Drake), and ACWA JPIA (Drake). General Manager Baze is the alternate for ACWA and ACWA JPIA.

**RECOMMENDATION:**
That the Board of Directors selects a new slate of officers, in response to the vacancy created by the departure of the current Board President, to serve the remaining two-year term, and that the remaining Board members also consider replacements for the above referenced committees, to include alternates.

**ATTACHMENTS:**
1. Election of Board Officers
2. Current Public Official Appointments
3. Public Official Appointments
Nominations for the positions of President, Vice President and Secretary will now open:

**PRESIDENT**

Is there a motion and a second to nominate one of the Directors for President?

QUIST ☐   DRAKE ☐   MURTLAND ☐   WELCH ☐   LUMP ☐

In a motion by:  ____________  Nominating:  ____________  As President.

Seconded by:  ____________  Nominating:  ____________  As President.

Is there a motion and a second to close the nomination for President:

In a motion by:  ____________  Nominating:  ____________  As President.

Seconded by:  ____________  Nominating:  ____________  As President.

By the following roll call vote, the nomination for Vice President is now closed:

QUIST_____   DRAKE_____   MURTLAND_____   WELCH_____   LUMP_____  

VICE PRESIDENT

Is there a motion and a second to nominate one of the Directors for Vice President?

QUIST ☐   DRAKE ☐   MURTLAND ☐   WELCH ☐   LUMP ☐

In a motion by:  ____________  Nominating:  ____________  As Vice President.

Seconded by:  ____________  Nominating:  ____________  As Vice President.

Is there a motion and a second to close the nomination for Vice President:

In a motion by:  ____________  Nominating:  ____________  As Vice President.

Seconded by:  ____________  Nominating:  ____________  As Vice President.

By the following roll call vote, the nomination for Vice President is now closed:

QUIST_____   DRAKE_____   MURTLAND_____   WELCH_____   LUMP_____
TREASURER

Is there a motion and a second to nominate one of the Directors for Treasurer?

QUIST ☐ DRAKE ☐ MURTLAND ☐ WELCH ☐ LUMP ☐

In a motion by:  ___________ Nominating:  ___________ As Treasurer.
Seconded by:  ___________ Nominating:  ___________ As Treasurer.

Is there a motion and a second to close the nomination for Treasurer:

In a motion by:  ___________ Nominating:  ___________ As Treasurer.
Seconded by:  ___________ Nominating:  ___________ As Treasurer.

By the following roll call vote, the nomination for Treasurer is now closed:

QUIST______ DRAKE______ MURTLAND______ WELCH______ LUMP______
## Public Official Appointments

<table>
<thead>
<tr>
<th>Agency Boards and Commissions</th>
<th>Appointed</th>
<th>Alternate</th>
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<tbody>
<tr>
<td>Finance, Insurance &amp; Personnel Committee</td>
<td>Greg Quist (Chair)</td>
<td>Inki Welch</td>
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<td>Finance, Insurance &amp; Personnel Committee</td>
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<tr>
<td>Emergency Preparedness and Fire Services Committee</td>
<td>Inki Welch (Chair)</td>
<td>David Drake</td>
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<td>Engineering &amp; Long-Range Planning Committee</td>
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<td>Erin Lump</td>
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<td>Public Info &amp; Intergovernmental Relations Committee</td>
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<td>Audit Committee</td>
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<td>San Diego County Water Authority</td>
<td>James Murtland</td>
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<td>ACWA</td>
<td>David Drake</td>
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<td>ACWA Region 10</td>
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SECTION 9

LEGAL MATTERS
Tab 9-B

Closed Session
a. CONFERENCE WITH LEGAL COUNSEL - Pursuant to Government Code Section 54956.9 (d)(4) to discuss potential litigation (one case).