

The minutes presented herewith are not a verbatim transcription of the Regular Board meeting held February 11, 2020. The intent is to provide a synopsis of key points of discussion and to chronicle decisions and actions taken by a quorum of the Board of Directors (ref: Roberts Rules of Order, Section 48). For more information or background, please refer to the applicable board packet.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE RINCON DEL DIABLO MUNICIPAL WATER DISTRICT
February 11, 2020**

A Regular Meeting of the Board of Directors of the Rincon Del Diablo Municipal Water District was held on Tuesday, February 11, 2020 at 6:00 p.m. at the offices of the District located at 1920 North Iris Lane, Escondido, California 92026.

Directors Present: Drake, Lump, Murtland, Towne and Quist.

Directors Absent: None.

District Staff Present: Clint Baze, General Manager; Jeff Umbrasas, Director of Administration and Finance; Julia Escamilla, Public Information Officer; Karen Falk, Senior Engineer; and Wanda Cassidy, Clerk of the Board.

Legal Counsel Present: Gerry Shoaf, Legal Counsel, Redwine and Sherrill.

Guests Present: Jeff Pape, Principal, Dudek.

President Murtland called the meeting to order at 6:00 p.m. Director Towne then led the Board of Directors and attendees in the Pledge of Allegiance to the Flag of the United States of America.

ADDITIONS/CHANGES TO AGENDA

There were no additions or changes to the agenda.

ORAL COMMUNICATIONS TO THE BOARD

There were no communications to the Board.

SECTION 1 - CONSENT ITEMS

There was nothing to report.

SECTION 2 – EMERGENCY PREPAREDNESS & FIRE SERVICES

- 2-A. Receive and File Emergency Preparedness & Fire Services (EPFS) Committee Meeting Minutes of February 5, 2020. *(Receive and File)*

Received and filed the February 5, 2020 Emergency Preparedness & Fire Services Committee Meeting Minutes.

SECTION 3 – PUBLIC INFORMATION & INTERGOVERNMENTAL RELATIONS

- 3-A. Focus on Conservation. Updates on District Conservation Programs, Regional Water Supplies, Statewide Water Resource Outlook and Legislation.

Public Information Officer Julia Escamilla began her presentation with a photo of the Department of Water Resources measuring snowpack on January 30, 2020 near Lake Tahoe. Snowpack was 79 percent of normal. Ms. Escamilla then provided the Focus on Conservation Presentation. Ms. Escamilla reported the Northern Sierra's precipitation index was at 17.8 inches and at 58 percent of normal which is significantly below the 2018-19 level, which was above normal for the year. At Lake Oroville the reservoir level is at 63 percent of total capacity and at 95 percent of historical average. Lake Shasta's reservoir level is at 77 percent of total capacity and at 112 percent of historical average. For overall Colorado River conditions, Lake Mead is at 43 percent and Lake Powell is at 50 percent of capacity. Overall, the Colorado River System content this year is at 52 percent of capacity, seven percent over last year's 45 percent capacity. Precipitation for water year 2019 to date is 12 inches and 96 percent of normal. Snowpack is 117 percent of normal.

In closing, Ms. Escamilla reported State Water Board Monitoring for the month of January. Overall, the cumulative water savings since 2013 is 26.2% and the gallons per capita daily (GPCD) for January was at 71.

SECTION 4 – FINANCE, INSURANCE & PERSONNEL

There was nothing to report.

SECTION 5 – OPERATIONS; ENGINEERING & LONG-RANGE PLANNING

- 5-A. Review and Approve Construction Reimbursement Agreement for the Citracado Parkway Bridge Project.

General Manager Baze brought forward Review and Approve Construction Reimbursement Agreement for the Citracado Parkway Bridge Project and introduced Senior Engineer Karen Falk. Staff is requesting an additional \$500,000 be transferred into the Capital Improvement Projects (CIP) Project Citracado Bridge Pipeline Extension (Potable Water) budget and approval of the Construction Reimbursement Agreement with the City of Escondido (City).

The City will be constructing an extension of Citracado Parkway that installs a new road and bridge to cross Escondido Creek between West Valley Parkway and Andreasen Drive. The District currently utilizes two potable water transmissions, one 14-inch steel line installed in 1955 and one 18-inch steel line installed in 1964. In the City's design of the project, a single 24-inch potable water main to replace the two pipelines and a new 12-inch recycled water pipeline were included for the District. All new facilities will be located within the new roadway and built to District standards.

With the City of Escondido as the lead on this project, the District must enter into a Reimbursement Agreement with the City to pay for the construction costs of District facilities, including a fair share on construction management testing and inspecting costs. The City Council approved the Reimbursement Agreement at its February 5th, 2020 meeting.

The additional \$500,000 requested includes \$160,000 for construction costs and \$340,000 for materials testing, construction management and inspections, and construction contingency. The additional funds are available from the Andreasen Project within the currently approved CIP.

After Ms. Falk answered questions from Directors, President Murtland asked for a motion:

In a motion by Director Drake and seconded by Director Lump, by a vote of 5-0, the Board of Directors unanimously approved the request for a budget amendment in the amount of \$500,000 and entering into a Construction Reimbursement Agreement with the City of Escondido for the Citracado Bridge Project.

SECTION 6 – SEWER

- 6-A. Operations and Maintenance Agreement for Harmony Grove Sewer Treatment Plant and Sewer Lift Station.

General Manager Baze introduced Operations and Maintenance Agreement for Harmony Grove Sewer Treatment Plant and Sewer Lift Station. Management is requesting the Board of Directors authorize the General Manager to execute an Operations and Maintenance Agreement with Dudek, who is currently operating and maintaining the sewer treatment plant and lift station.

The agreement was brought forward at the January 28, 2020 Board of Directors meeting, however, Directors requested additional changes to the agreement. The agreement has been revised to reflect those changes was brought back for approval.

General Manager Baze then introduced Jeff Pape, Principal for Dudek who oversees the operation of the plant and lift station for Dudek. Mr. Pape was invited to attend the meeting to answer questions from directors.

After Mr. Pape and staff answered questions from the Directors, President Murtland asked for a motion:

In a motion by Director Drake and seconded by Director Lump, by a vote of 5-0, the Board of Directors unanimously authorized that the General Manager execute a two-year contract with Dudek to operate and maintain the Harmony Grove Village Sewer Treatment Plant and Sewer Lift Station for a monthly fee of \$20,333.

SECTION 7 – SDCWA DIRECTOR’S REPORT & DIRECTORS/STAFF ACTIVITIES REPORT

- 7-A. This portion of the agenda may be used by the San Diego County Water Authority (SDCWA) representative to make informal reports on activities.

President Murtland reported on a SDCWA sponsored Imperial Valley Tour. The tour included visits to projects at the Salton Sea, on-farm water conservation projects, and the All-American and Westside Canals, where the proposed Regional Conveyance System was discussed.

President Murtland then informed the Directors that organizational changes are taking place at SDCWA.

After reports, Directors discussed the proposed Regional Conveyance System and President Murtland answered questions.

7-B. This portion of the agenda may be used by the Board of Directors or management to make informal oral reports on their activities.

- Director Quist provided an update on the upcoming Urban Water Institute (UWI) Conference. A few session topics include Water for Africa, Shark Tank, and Hindsight is 2020 with Steve Erie. Director Quist also reported the upcoming conference will be his last as a UWI Board Chair.
- Director Towne attended the Vallecitos Board meeting. At the Board meeting, the 3rd place winner of the CSDA "Districts Make the Difference" Scholarship Contest was acknowledged for his 3rd place winning video.
- Director Drake reported on an overview of the JPIA Property Program and Board Leadership, both of which were mentioned in the JPIA Newsletter. Director Drake also reported he will be presenting President's Special Recognition Awards and JPIA checks to eight local water agencies who have decreased claims in Workers Comp, Property, and Liability insurance.
- President Murtland had nothing further to report.
- Director Lump had nothing to report.

7-C. This portion of the agenda may be used by the Board of Directors to request items for future agendas.

There were no requests.

7-D. Request Approval for a Board Member(s) to Attend Upcoming Meetings; Conferences; or Seminars for Those Not Authorized in the District's Administrative Code, Section 502 "Authorized District Memberships."

There were no requests.

7-E. California Special Districts Association Board of Directors Call for Nominations – Seat B.

The California Special Districts Association is soliciting nominations for the Board of Directors – Seat B in the Southern Network for the 2020-2022 term. During discussion, Director Towne expressed an interest in the position. Following the discussion, President Murtland asked for a motion:

In a motion by Director Drake and seconded by Director Lump, by a vote of 5-0, the Board of Directors unanimously agreed to nominate Director Towne for the California Special Districts Association – Seat B of the Southern Network for the 2020-2022 term.

7-F. California Special Districts Association Board of Directors Call for Nominations – Seat C.

California Special Districts Association is soliciting nominations for the Board of Directors – Seat C in the Southern Network for the 2021-2023 term. After discussion, it was determined there were no Directors interested hence no nomination was made.

SECTION 8 – GENERAL MANAGER’S REPORT

8-A. General Manager’s Oral Report

General Manager Baze reported the following:

- Arranged carpooling arrangements for the Urban Water Institute Conference in Palm Springs
- Announced there will be an open house for the Harmony Grove Village Sewer Treatment Plant.

SECTION 9 – LEGAL MATTERS

9-A. Legal Counsel Report.

Open Session

Nothing to Report.

9-B. Closed Session

- a. CONFERENCE WITH LEGAL COUNSEL – LITIGATION, Litigation pursuant to Government Code Section 54956.9(d)(4): San Diego County Office of Education, et al. v. The County of San Diego, et al. (This is a long-term item related to dissolution of redevelopment agencies and successor agencies and will remain on the agenda as long as Rincon Water is involved. No action is required on our part at this time.)
- b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION pursuant to Gov. Code Section 54956.9(d)(4) to discuss potential litigation (one case).

There was no discussion on either item.

ADJOURNMENT

There being no further business before the Board of Directors, the meeting was adjourned by President Murtland at 7:18 p.m.

APPROVED: *James B. Murtland*
James B. Murtland, President

ATTEST: *Wanda Cassidy*
Wanda Cassidy, Clerk of the Board