The minutes presented herewith are not a verbatim transcription of the Regular Board meeting held April 23, 2019. The intent is to provide a synopsis of key points of discussion and to chronicle decisions and actions taken by a quorum of the Board of Directors (ref: Roberts Rules of Order, Section 48). For more information or background, please refer to the applicable board packet.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE RINCON DEL DIABLO MUNICIPAL WATER DISTRICT
April 23, 2019

A Regular meeting of the Board of Directors of the Rincon Del Diablo Municipal Water District was held on Tuesday, April 23, 2019 at 6:00 p.m. at the offices of the District located at 1920 North Iris Lane, Escondido, California 92026.

Directors Present: Murtland, Lump, Drake, and Towne.

Directors Absent: Quist.

District Staff Present: Greg Thomas, General Manager; Clint Baze, Director of Engineering and Operations; Jeff Umbrasas, Director of Administration and Finance; Julia Escamilla, Public Services Information Officer; Andrew Stibal, Management Analyst; Dan Curry, Senior Water Service Technician; Diana Bader, Accounting Technician; Jason Whitmore, Water Service Technician II; Josh Lomeli, Water Service Technician II; Josie Traslavina-Washington, Accountant; Lane Parker, Water Service Technician I; Cuco Zermeno, Water Service Technician II; Rich Lora, Senior Water Service Technician; Sean Glaser, Facilities Maintenance Worker; Yolanda Bryson, Customer Service Representative; and Wanda Cassidy, Board Secretary.

Legal Counsel Present: Gerry Shoaf, Legal Counsel, Redwine & Sherrill.

Fire Services Staff Present: Al Dobynes, Escondido Fire Department Fire Marshal.

Guests Present: Georg Krammer, Chief Executive Officer, Koff and Associates.

President Murtland called the meeting to order at 6:01 p.m. Clint Baze, Director of Engineering and Operations introduced Lane Parker, a recently hired Water Service Technician I. General Manager Thomas then introduced Georg Krammer, Chief
Executive Officer of Koff and Associates, whose firm conducted the Classification and Compensation Survey. After introductions, Director Drake led the Board of Directors and attendees in the Pledge of Allegiance to the Flag of the United States of America.

ADDITIONS/CHANGES TO AGENDA

President Murtland informed the Board Item 4-B. Classification and Compensation Study Results and Approval of Resolution No. 19-10, “Adopting a Salary Schedule Effective July 1, 2019” will be moved to after Item 2-B, Oral Report by Escondido Fire Department.

ORAL COMMUNICATIONS TO THE BOARD

There were no communications to the Board.

SECTION 1 - CONSENT ITEMS

In a motion by Director Drake and seconded by Director Lump, by a vote of 4-0, the Board of Directors passed the following consent items unanimously:

1-A. Minutes of the Regular Board of Directors Meeting of March 26, 2019.
1-C. Investment Portfolio Report, February 2019.
1-E. Board of Directors’ Per Diem Fees and/or Expense Reports, March 2019.
1-F. Approval of Revision to Administrative Code Section 503: Directors’ Expenses.

Director Towne pulled Item 1-B, General Fund Disbursements, March 2019. Director Towne requested clarification be made to San Diego Water Authority Exchanges, Southwest Airlines ticket purchases, Western First Aid Supplies purchases, and Mueller Co. Collectors charges. After staff responded to Director Towne’s questions, President Murtland asked for a motion:

In a motion by Director Drake and seconded by Director Towne, by a vote of 4-0, the Board of Directors approved the following consent item unanimously:

SECTION 2 – EMERGENCY PREPAREDNESS & FIRE SERVICES

2-A. Adopt Resolution No. 19-851.27, “Establishing a Fire Mitigation Fee Program for Improvement District E (ID E).”

General Manager Greg Thomas provided an overview of Resolution No. 19-851.27, “Establishing a Fire Mitigation Fee Program for Improvement District E (ID E).”

Mr. Thomas reported this item is part of a two-step annual event. The first step is the approval of the resolution, which establishes the fire mitigation fee. A public hearing regarding Resolution No. 19-851.27, “Establishing a Fire Mitigation Fee Program for Improvement District E (ID E)” was held at the March 26, 2019 Board of Directors’ meeting. No public comments were received and staff is now requesting approval of the resolution. The second step of the Fire Mitigation Fee Program occurs in August, when the actual application of the funds from the fire mitigation fee are received and the general fund is reimbursed for what has been provided to the fire fund. After the overview, President Murtland called for a motion:

In a motion by Director Lump, and seconded by Director Drake, by a vote of 4-0, the Board of Directors unanimously adopted Resolution No. 19-851.27, “Establishing a Fire Mitigation Fee Program for Improvement District E (ID E)” by the following roll call vote:

- Murtland: Aye
- Lump: Aye
- Drake: Aye
- Towne: Aye
- Quist: Absent

2-B. Oral Report by Escondido Fire Department Regarding Current Events and Community Fire Readiness Relating to Improvement District E.

Fire Marshall Al Dobynes provided the report in Chief Vogts’ absence. Mr. Dobynes reported the following:

- The Insurance Service Office (ISO) consultant informed the fire department that they will be conducting their two-year review for ISO. The review is based 50% on fire, 40% on water, and 10% on dispatch/communication. Rincon has tentatively been scheduled to meet with the consultant on May 20th and will be providing information for the fire department’s water portion of the review.
The fire department is currently educating the public on weed abatement and fire mitigation. 2,000 letters have been sent out to customers to make them aware of the importance of weed abatement and fire mitigation in preparation for the upcoming fire season.

The fire department will have a booth at the Escondido Street Fair to be held on Sunday, May 19th.

Following the report, Fire Marshall Dobynes answered questions from directors.

SECTION 3 – PUBLIC INFORMATION & INTERGOVERNMENTAL RELATIONS

3-A. Receive and File Public Information & Intergovernmental Relations (PIIGR) Committee Meeting Minutes of April 17, 2019.

Received and filed amended Public Information and Intergovernmental Relations (PIIGR) Committee Meeting Minutes of April 17, 2019.

3-B. Ratify Selection of Nominees for the North County Water Agencies 2019 Poster Contest.

General Manager Thomas provided a brief overview of the North County Water Agencies 2018 Poster Contest and introduced Julia Escamilla, Public Services Information Officer. Ms. Escamilla gave additional information regarding the contest and provided copies of the winning artwork.

After the overview, President Murtland requested the Board of Directors ratify the winners of the North County Water Agencies 2019 Poster Contest as recommended by the PIIGR Committee.

In a previous motion made by the Public Information and Intergovernmental Relations (PIIGR) Committee and seconded by Towne, by a vote of 4-0, the Board of Directors Ratified the Selection of Nominees for the North County Water Agencies 2019 Poster Contest.

General Manager Thomas announced the awards will be presented to the winners at the May 28th Board of Directors’ meeting.

In closing, Ms. Escamilla provided directors with upcoming events:

- Sunday, May 19th, 9:00 to 5:00 – Escondido Street Fair
- San Diego County Water Authority’s “Brought to You by Water” will be focusing on agriculture and handing out totes at the Escondido Farmers Market.
3-C. Focus on Conservation.

Ms. Escamilla provided the Focus on Conservation report. Ms. Escamilla began her presentation with a photo of the Oroville Dam Spillway, which released water on April 2nd for the first time since repairs to the dam were completed. Ms. Escamilla then reported Northern California precipitation is above average at 61.3 inches and at 133 percent of average, which is a gain of five inches since February. Lake Shasta is above average at 106 percent of historical average and at 90 percent of total capacity. Lake Oroville is above average at 111 percent of average elevation and at 89 percent of capacity. For the Colorado River conditions, runoff has not affected Lake Mead, which is at 41 percent of capacity and Lake Powell, which is steady at 37 percent of capacity. The level at Lake Mead is up slightly, and Lake Powell is down slightly. Neither are at half of capacity and historical averages are low. Precipitation is at 118 percent of normal and the current snowpack is 135 percent of normal.

For State Water Board monitoring for the month of March, customers reduced water usage by 52.9 percent compared to March 2013 for a cumulative savings of 25.6 percent since June 2013. Residential GPCD was at 53 gallons per person.

Following Ms. Escamilla’s report, General Manager Thomas provided the legislative update:

Mr. Thomas reported that approximately 2800 bills were introduced in 2019. May 31st is the last day for bills to pass from the house of origin and June 15 is the deadline for the budget to be passed by the legislature.

Legislation of interest in 2019 that was introduced include:
• SB 134 (Hertzberg) – Water loss standards – Support
• SB 332 (Hertzberg) Recycled water legislation – elimination of ocean discharges – Oppose unless amended.
• AB 1588 (Gloria/Gray) – Credit to military veterans for service time related to water/wastewater certification – Support
• AB 1180 (Friedman) – Updated rules/allowances for recycled water – Support
• AB 1672 (Bloom) – Labeling and material requirements and prevention of “flushable” wipes – Support
• AB 19 (Waldron) – Fire prevention and mitigation for local agencies – Support

Introduced or Anticipated Legislation for 2019 include:
• Safe and Affordable Drinking Water
  - Water Tax Legislation
    • AB 134 (Bloom)
AB 217 (E. Garcia) – Oppose unless amended
• SB 200 (Monning)
• Budget Trailer Bill
• SB 669 (Caballero) – Creation of drinking water trust fund using one-time allocation of budget surplus funds (ACWA/CMUA) – Support
• SB 414 (Caballero) – Small Water System Consolidation Authority (CMUA/EMWD) - Support

SECTION 4 – FINANCE, INSURANCE & PERSONNEL


Received and filed amended Finance, Insurance & Personnel (FIP) Committee Meeting Minutes of April 9, 2019.

4-B. Classification and Compensation Study Results and Approval of Resolution No. 19-01, “Adopting a Salary Schedule Effective July 1, 2019,”

Director of Administration and Finance Jeff Umbrasas began the Classification and Compensation Study Results presentation with a brief overview and introduced Georg Krammer of Koff and Associates, whose firm completed the study.

Mr. Krammer completed the remainder of the presentation. The presentation included the methodology used to conduct the Classification Study, the results of the study, and classification recommendations. The presentation also provided information on how data was gathered for the Compensation Survey, the results of the survey and then staff and Finance, Insurance, and Personnel (FIP) Committee recommendations.

Based on study results, staff is making the following recommendations:

• Changes to job titles to better align District positions with those of the sixteen comparator agencies used in the survey.
• Reclassification of job titles to address functional need.
• Update salary ranges:
  - Keep District salaries in line with market median for retention
  - Help address recent recruiting difficulties
  - Better align salary ranges with those of other agencies
  - Allow staff greater opportunity to advance within range

There will be no direct and immediate budget impact as annual merit increases are budgeted for separately.
FIP is making the following recommendations:

- FIP and staff recommend that the Board approve the results of the Study and approve the reclassification of vacant Utility Accounting Representative to Administrative Assistant.
- Approve Resolution No. 19-01 adopting position titles and salary ranges for District positions, effective July 1, 2019.

After a brief discussion, Mr. Koff and Mr. Umbrasas answered questions from the Board. President Murtland then asked for a motion:

Based on the Finance, Insurance, and Personnel Committees recommendation and a second by Director Towne, by a vote of 4-0, the Board of Directors unanimously approved Resolution 19-01, “Adopting a Salary Schedule Effective July 1, 2019,” and the reclassification of the vacant Utility Accounting Representative to Administrative Assistant by the following roll call vote:

Murtland: Aye
Lump: Aye
Drake: Aye
Towne: Aye
Quist: Absent

SECTION 5 – OPERATIONS; ENGINEERING & LONG-RANGE PLANNING

5-A. Renew Eighth Amendment to Agreement with Olivenhain Municipal Water District to Reimburse Expenses and Participate with Federal Lobby Efforts, as a Member of the North San Diego Water ReUse Coalition (NSDWR).}

General Manager Thomas requested the Board approve the renewal of an agreement with the North San Diego Water ReUse Coalition (NSDWR) to engage lobbyist, BlueWater Strategies for federal legislative outreach and grant funding for Regional Recycled Water Projects. This would be the eighth renewal of the original agreement with Olivenhain Municipal Water District as contracting agency and is a one-year extension to the cost-sharing agreement between the original seven parties plus participation from Santa Fe Irrigation District and the City of Escondido.

After discussion, General Manager Thomas answered questions regarding the amendment and President Murtland asked for a motion:
In a motion by Director Drake seconded by Director Lump, by a vote of 4-0, the Board of Directors unanimously approved the renewal of Eighth Amendment to the Agreement with Olivenhain MWD to Reimburse Expenses and Participate with Federal Lobby Efforts for a total of $16,000 as a Member of the North San Diego Water Reuse Coalition.

SECTION 6 – WASTEWATER

6-A. City of Escondido.

This item was moved to Closed Session.

SECTION 7 – SDCWA DIRECTOR’S REPORT & DIRECTORS/STAFF ACTIVITIES REPORT

7-A. This portion of the agenda may be used by the San Diego County Water Authority (SDCWA) representative to make informal reports on activities.

Director Murfand reported the following:

Imported Water Committee – At the Imported Water Committee meeting, Chairman Lewinger reviewed the work plan for years 2019 and 2020, MWD delegates gave their reports, Amy Chen reported on Bay-Delta flows and members were briefed on Governor Newsom’s new water policy direction. In closing, Kelly Rogers reported on the Colorado River Drought Contingency Plan and Darren Simon gave a Salton Sea Management Program update.

Administrative & Finance Committee – The Administrative & Finance Committee meeting began with the Monthly Treasurer’s Report on Investments and Cash Flow. Additional items on the agenda included the approval of Sandy Kerl as co-trustee to the Hans and Margaret Doe Trust and a review of the committee work plan for years 2019 and 2020 by Chairman Hilliker.

Engineering and Operations Committee – The Engineering and Operations Committee adopted the committee work plan for years 2019 and 2020.

Water Planning Committee – At the Water Planning Committee meeting, Chairman Heinrichs reviewed the committee work plan for 2019-2020 and an update on water supply conditions was provided.

Legislation & Public Outreach Committee – At the Legislative & Public Outreach Committee, Glenn Farrel reviewed staff recommendations on various state bills,
the work plan for years 2019 and 2020 was adopted, staff positions on the Safe Drinking Water legislation were adopted, Ken Carpi provided a written report on Washington issues and Glenn Farrel gave a Sacramento report.

San Diego County Water Authority federal legislative priorities include the Colorado River Supply, Building Relationships, Federal Appropriations, and Federal Infrastructure and Energy.

At the full Board meeting, the retirement of Mark Muir (who was absent) was acknowledged and MWD Chairwoman Gloria Gray addressed the Board of Directors.

Special Meeting April 11, 2019 of the Imported Water Committee – The agenda for this meeting included the Colorado River Drought Contingency Plan, Lake Mead Storage, the Salton Sea, and a proposed Regional Conveyance System Study.

The primary focus of the meeting was to discuss the Regional Conveyance System Study. The Water Authority is requesting approximately $3.9 million to have a study on the Regional Conveyance System completed, however, it appears there are a number of questions that require answers and more discussion is needed prior to the approval. Previous discussions included a review of financial implications, interagency dealings, legal, environmental and permitting. Additional questions include:

- What is a regional conveyance system?
- Why are we studying it?
- What were the results of past studies?
- What was the original plan?
- What is the revised plan?
- What is the cost?
- What are the elements of a conveyance decision?
- Why study this now?
- What are the next steps?

The study is proposed to be included in the FY 20-21 budget and will be taken to the SDCWA Board for consideration at the June meeting.

7-B. This portion of the agenda may be used by the Board of Directors or management to make informal oral reports on their activities.

- Director Lump reported on her last LAFCO Advisory Committee as she was elected as the alternate special districts representative on the LAFCO Commission. Director Lump then reported on the California Water Policy Conference she attended.
Director Towne reported on the CSDA Executive Committee meeting and reported future CSDA Executive Committee meetings would be held at Rincon.

Director Drake reported as a Director for the JPIA, he visited various water agencies to present JPIA refunds.

Director Murtland reported on the North County Working Group.

7-C. This portion of the agenda may be used by the Board of Directors to request items for future agendas.

Director Towne requested “Policy on the Rincon Sponsorship of Non-Rincon Individuals at ACWA” be put on a future agenda.

7-D. Request Approval for a Board Member(s) to Attend Upcoming Meetings; Conferences or Seminars for Those Not Authorized in the District’s Administrative Code, Section 502 “Authorized District Memberships.”

There were no requests.

7-E. District Activities Report (DAR), March 2019.

Director Towne made an inquiry related to Recycled Water Meters in Ground and Fire Meters in Ground. Director of Engineering and Operations Baze will provide updated information and report back in the April DAR.

General Manager Thomas then referred to the DAR Calendar. Upcoming events included:

- Monday, April 29th, 5:00 p.m. – Budget Workshop
- Tuesday, April 30th, 5:00 p.m. – General Manager’s Evaluation Workshop
- Wednesday, May 1st, 8:00 a.m. – EPFS Committee Meeting
- May 6th – May 10th – ACWA, Monterey
- Week of May 20th – General Manager has Jury Duty
- Monday, May 27th – Memorial Day Holiday, District office closed
- Tuesday, May 28th, 6:00 p.m. – Regular Board of Directors’ Meeting
- Wednesday, June 11th, 8:00 a.m. – Wastewater Committee Meeting
- Wednesday, June 19th, 8:30 a.m. – ELRP Committee Meeting
- Tuesday, June 25th, 6:00 p.m. – Regular Board of Directors’ Meeting

7-F. ACWA/JPIA Nominations.

General Manager Thomas brought forward the ACWA/JPIA Nominations. After an overview and a brief discussion, President Murtland asked for a motion:
In a motion by Director Towne and seconded by Director Lump by a vote of 4-0, the Board of Directors unanimously gave Director Drake the authority to vote for the four most qualified candidates for the ACWA/JPIA Executive Committee.

7-G. ACWA/JPIA California Water Insurance Fund Board Nominations.

General Manager Thomas brought forward ACWA/JPIA California Water Insurance Fund Board Nominations and provided an overview. After the overview, a discussion followed. President Muritle then asked for a motion:

In a motion by Director Towne and seconded by Director Lump by a vote of 4-0, the Board of Directors unanimously directed Director Drake to vote for the two most qualified candidates for the ACWA/JPIA California Water Insurance Fund Board.

7-H. Nominations for Appointment to Consolidated Redevelopment Oversight Board.

General Manager Thomas introduced and provided an overview of Nominations for Appointment to the Consolidated Redevelopment Oversight Board. After a brief discussion, it was determined there were no directors interested in the positions and no nomination was made.

SECTION 8 – GENERAL MANAGER’S REPORT

8-A. General Manager’s Report

General Manager Thomas reported the following:

- As previously reported, Director Lump was voted Special District Alternate to the San Diego LAFCO Commission.
- A Voice of San Diego article regarding Jim Madaffer being named as San Diego County Water Authority Chairman and referring to himself as the “New Sheriff in Town.”
- The final action with LAFCO for providing sewer service will be on June 3rd.
- The transfer of permits for sewer will go to the Regional Water Quality Control Board in June.
- Director of Engineering and Operations Baze is tentatively scheduled to meet with the Insurance Services Office (ISO) consultant as it relates to the Fire Department on May 20th. Mr. Baze will also meet with an ISO
consultant as it relates to the Rancho Santa Fe Fire Department and their service area supporting Harmony Grove Village.

SECTION 9 – LEGAL MATTERS

8-A. Legal Counsel Report


There was nothing to report.

b. Closed Session – City of Escondido

There were no actions taken.

ADJOURNMENT

There being no further business before the Board of Directors, the meeting was adjourned by President Murtland at 9:00 p.m.

APPROVED:

James B. Murtland, President

ATTEST: Wanda Cassidy, Board Secretary