

The minutes presented herewith are not a verbatim transcription of the General Manager's Evaluation Process Workshop held April 30, 2019. The intent is to provide a synopsis of key points of discussion and to chronicle decisions and actions taken by a quorum of the Board of Directors (ref: Roberts Rules of Order, Section 48). For more information or background, please refer to the applicable board packet.

**MINUTES OF THE GENERAL MANAGER'S EVALUATION PROCESS WORKSHOP
OF THE BOARD OF DIRECTORS OF
THE RINCON DEL DIABLO MUNICIPAL WATER DISTRICT
April 30, 2019**

A General Manager's Evaluation Process Workshop of the Board of Directors of the Rincon Del Diablo Municipal Water District was held on Tuesday, April 30, 2019 at 5:00 p.m. at the offices of the District located at 1920 North Iris Lane, Escondido, California 92026.

<u>Directors Present:</u>	Drake, Lump, Murtland, Quist, and Towne.
<u>Directors Absent:</u>	None.
<u>District Staff Present:</u>	Greg Thomas, General Manager.
<u>Legal Counsel Present:</u>	Gerry Shoaf, Legal Counsel, Redwine & Sherrill.
<u>Guests Present:</u>	Richard Pio Roda, Principal, Meyers Nave.

I. CALL TO ORDER

President Murtland called the meeting to order at 5:00 p.m. Director Drake then led the Board of Directors and attendees in the Pledge of Allegiance to the Flag of the United States of America.

II. ORAL COMMUNICATIONS TO THE BOARD

There were no communications to the Board.

III. AGENDA ITEMS

General Manager Thomas introduced Richard Pio Roda from Meyers Nave and provided a brief background on the purpose of the workshop. Mr. Pio Roda then presented a PowerPoint on "General Manager Evaluations, Processes and Best Management Practices" and provided a recommended General Manager Evaluation Form for the Directors and General Manager to use to facilitate an effective evaluation process. Following the presentation, Mr. Pio Roda answered

questions from the Directors about the proposed form, overall processes, potential issues, and governance related items. Mr. Pio Roda noted that the District used several different evaluation forms over the last several years and the last form and GM evaluation (memorandum format) was similar to the proposed form he provided and is recommending. Along with the evaluation form to be used, a proposed schedule for the evaluation process and timeline was also discussed and agreed to by the Board.

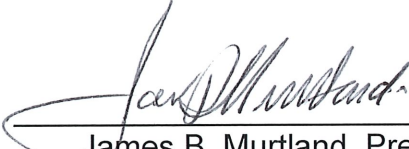
IV. GENERAL MANAGER'S REPORT

General Manager Thomas handed out the Return on Investment (ROI) calculations from 2015 related to the Automated Metering Infrastructure (AMI) project the District undertook from 2012-2015, as well as reminded the two directors about the EPFS Committee meeting on May 1st. Mr. Thomas provided update on City of Escondido Councilmember John Masson. Last, Mr. Thomas notified the Board he received the 2019 Kenneth J. Miller Founders Award for outstanding service and leadership in advancement of Water For People mission and award is to be presented June 10th during the annual AWWA conference to be held in Denver.

V. ADJOURNMENT

There being no further business before the Board of Directors, the meeting was adjourned by President Murtland at 6:35 p.m.

APPROVED:



James B. Murtland, President

ATTEST: Wanda Cassidy
Wanda Cassidy, Board Secretary