

*The minutes presented herewith are not a verbatim transcription of the Budget Workshop held April 29, 2019. The intent is to provide a synopsis of key points of discussion and to chronicle decisions and actions taken by a quorum of the Board of Directors (ref: Roberts Rules of Order, Section 48). For more information or background, please refer to the applicable board packet.*

**MINUTES OF THE BUDGET WORKSHOP OF THE BOARD OF DIRECTORS  
OF THE RINCON DEL DIABLO MUNICIPAL WATER DISTRICT  
April 29, 2019**

A Budget Workshop of the Board of Directors of the Rincon Del Diablo Municipal Water District was held on Monday, April 29, 2019 at 5:00 p.m. at the offices of the District located at 1920 North Iris Lane, Escondido, California 92026.

**Directors Present:** Drake, Lump, Murtland, Quist, and Towne.

**Directors Absent:** None.

**District Staff Present:** Greg Thomas, General Manager, Clint Baze, Director of Engineering and Operations; Jeff Umbrasas, Director of Administration and Finance; Julia Escamilla, Public Services Information Officer; Josie Traslavina-Washington, Accountant; and Andrew Stibal, Management Analyst.

**Guests Present:** None.

**I. CALL TO ORDER**

President Murtland called the meeting to order at 5:00 p.m. President Murtland then led the Board of Directors and attendees in the Pledge of Allegiance to the Flag of the United States of America.

**II. ORAL COMMUNICATIONS TO THE BOARD**

There were no communications to the Board.

**III. AGENDA ITEMS**

General Manager Thomas began the Budget Workshop by providing a brief overview and introducing Jeff Umbrasas, Director of Administration and Finance, who reviewed in detail the proposed two-year budgets. Mr. Umbrasas provided the assumptions and an overview of input that makes up the proposed budgets for FY's 2019-2020 and 2020-2021. The directors and staff were also provided the proposed budgets for water, recycled water, fire and wastewater funds at the

fund level, after which staff addressed various details of the proposed budgets. After questions and answers, the Board requested that a State of the District, an overview of how and why the budget is set up and what the district is doing, and any district programs and initiatives be included in the next iteration of the budget being presented. The board also requested the revised chart of accounts and detailed budgets be sent to them for further review.

Next steps include an update on the draft budget at the May 28th board meeting and a request for adoption of the two-year budgets at the June 25th board meeting.

**IV. GENERAL MANAGER'S REPORT**

General Manager Thomas reminded the Board of the General Manager's Evaluation Process Workshop will be held Tuesday, April 30th at 5:00 p.m. and the Emergency Preparedness/Fire Services (EPFS) Committee meeting on May 1st at 8:00 a.m.

**V. ADJOURNMENT**

There being no further business before the Board of Directors, the meeting was adjourned by President Murtland at 6:50 p.m.

**APPROVED:**

  
James B. Murtland, President

**ATTEST:** Wanda Cassidy  
Wanda Cassidy, Board Secretary