The minutes presented herewith are not a verbatim transcription of the Regular Board meeting held February 20, 2019. The intent is to provide a synopsis of key points of discussion and to chronicle decisions and actions taken by a quorum of the Board of Directors (rei: Roberts Rules of Order, Section 48). For more information or background, please refer to the applicable board packet.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE RINCON DEL DIABLO MUNICIPAL WATER DISTRICT
February 20, 2019

A Regular meeting of the Board of Directors of the Rincon Del Diablo Municipal Water District was held on Wednesday, February 20, 2019 at 6:00 p.m. at the offices of the District located at 1920 North Iris Lane, Escondido, California 92026.

Directors Present: Murtland, Lump, Drake, Towne and Quist.

Directors Absent: None.

District Staff Present: Greg Thomas, General Manager; Clint Baze, Director of Engineering and Operations; Jeff Umbrasas, Director of Administration and Finance; Julia Escamilla, Public Services Information Officer; Nick Lyuber, Senior Engineer; and Wanda Cassidy, Board Secretary.

Legal Counsel Present: Gerry Shoaf, Legal Counsel, Redwine & Sherrill.

Fire Services Staff Present: Rick Vogt, City of Escondido Fire Chief; Al Dobynes, Fire Marshal, City of Escondido.

Guests Present: None.

President Murtland called the meeting to order at 6:01 p.m. Director Lump then led the Board of Directors and attendees in the Pledge of Allegiance to the Flag of the United States of America.

ADDITIONS/CHANGES TO AGENDA

There were no additions to the agenda.

ORAL COMMUNICATIONS TO THE BOARD

There were no communications to the Board.
SECTION 1 - CONSENT ITEMS

In a motion by Director Lump and seconded by Director Drake, by a vote of 5-0, the Board of Directors passed the following consent items unanimously:

1-A. Minutes of the Regular Board of Directors Meeting of January 16, 2019.
1-B. General Fund Disbursements, January 2019.
1-C. Investment Portfolio Report, December 2018.
1-D. Financial Statements, December 2018.
1-E. Board of Directors’ Per Diem Fees and/or Expense Reports, January 2019.

Following the vote, Director Towne acknowledged and thanked Director of Administration and Finance Jeff Umbrasas for addressing concerns on how data was stated on previous financial statements and providing a simple, new, and more transparent format for the report that is easily readable for directors.

SECTION 2 – EMERGENCY PREPAREDNESS & FIRE SERVICES


Received and filed Emergency Preparedness & Fire Services (EPFS) Committee meeting minutes of February 6, 2019.

2-B. Oral Report by Escondido Fire Department Regarding Current Events and Community Fire Readiness Relating to Improvement District E.

Chief Vogt reported the following:

- On January 26, 2019, the Escondido Fire Department, Director Drake, the San Marcos Fire Department, and the Red Cross participated in a smoke alarm installation event at Green Tree Mobile Estates. 59 new alarms were installed and 38 alarms were tested in 21 mobile homes.
- The Escondido Fire Department hired four new paramedics, Craig Tebbe was promoted to Fire Captain, and Jason Berg was promoted to Engineer. The Fire Department is currently recruiting for additional paramedics to ensure they are fully staffed.
- On February 14th, the Escondido Fire Department participated in American Heart Months Love Your Heart Blood Pressure Screenings. 124 blood pressure screenings were conducted at the Escondido Public Library.
On March 17th, from 8:00 a.m. to 12:00 noon, at the Blue Mug Coffee Shop, there will be a fundraiser benefitting the family of Cal Fire firefighter Cory Iverson who died fighting the Thomas Fire.

Chief Vogt made the Board aware of a fatal water rescue and fire engine incident related to the recent rainstorms.

Following the report, Chief Vogt answered questions from directors.

SECTION 3 – PUBLIC INFORMATION & INTERGOVERNMENTAL RELATIONS

3-A. Receive and File Public Information & Intergovernmental Relations (PIIGR) Committee Meeting Minutes of January 22, 2019.

Received and filed the Public Information & Intergovernmental Relations (PIIGR) Committee meeting minutes of January 22, 2019.

Prior to receiving and filing the minutes, Director Towne requested minor edits be made to the minutes. After the approval, directors previewed the new Rincon del Diablo Municipal Water District website. In closing, Ms. Escamilla answered questions from directors.

3-B. Focus on Conservation.

Ms. Escamilla provided the Focus on Conservation oral report. Overall Northern California precipitation is at 119 percent of normal. Lake Shasta is above average at 104 percent of historical average and at 74 percent capacity. Lake Oroville is at 77 percent of historical average and at 53 percent capacity. For the Colorado River conditions, Lake Mead is 40 percent full and Lake Powell is 39 percent full. Precipitation is at 113 percent of normal and the current snowpack is 117 percent of normal.

Ms. Escamilla reported the equivalent of approximately 18 trillion gallons of water, or approximately 27 million Olympic-sized pools, or approximately 45 percent of the total volume of Lake Tahoe have fallen in California during the month of February.

For State Water Board monitoring for the month of January, customers reduced water usage by 29.6 percent compared to January 2013 for a cumulative savings of 24.9 percent since June 2015.

Ms. Escamilla then made directors aware the tentative date for the Spring Picnic is April 27, 2019 and the Fire and Water Expo at Fire Station #4 will be on June 15, 2019.
Following Ms. Escamilla, General Manager Thomas provided the legislative update.

General Manager Thomas reported the bill introduction deadline is February 22\textsuperscript{nd}. Approximately 3000 bills are anticipated for 2019. To date, over 1,000 have already been introduced. This requires the introduction of 2,000 bills over the next three days. Bills must pass from the house of origin by May 31\textsuperscript{st} and the Budget Bill must be passed by the Legislature by June 15\textsuperscript{th}.

General Manager Thomas then presented a brief summary of Governor Newsom’s State of the State Address. Priorities included: Homeless issues, PG&E’s bankruptcy, the High-Speed Rail Project, and Education Initiatives.

Water policies and priorities for Governor Newsom include: A one tunnel option coupled with additional local and regional water supply development; named Joaquin Esquivel Chair of SWRCB with Laurel Firestone replacing Felicia Marcus, and an emphasis on the importance of finding solutions to address safe drinking water issues throughout the state.

Introduced and anticipated water legislation for 2019 includes:

- Safe and Affordable Drinking Water
  - Water Tax Legislation
    - AB 134 (Bloom)
    - AB 217 (Garcia)
    - SB 200 (Monning)
    - Budget Trailer Bill
  - Creation of drinking water trust fund using one-time allocation of budget surplus funds (ACWA/CMUA) – Senator Anna Caballero
  - Small Water System Consolidation Authority (CMUA/EMWD) – Senator Anna Caballero
- SB 134 (Hertzberg) – water loss standards
- SB 332 (Hertzberg) Recycled water legislation – elimination of ocean discharges
- SB 204 (Dodd) – Legislative oversight of DWR State Water Project contract amendment process
- AB 557 (Wood) – Funding to implement Atmospheric Rivers research and forecasting program
- Energy related issues
  - Pumped hydropower storage – next Era Renewables
  - California Wildfire response
  - PG&E bankruptcy
  - AB 56 (Garcia) – centralized procurement entity
After the presentation, General Manager Thomas answered questions from directors.

SECTION 4 – FINANCE, INSURANCE & PERSONNEL

4-A. **PUBLIC HEARING** – Adoption of Ordinance 19-99-Z, “Determining Director’s Compensation.”

President Murtland opened the Public Hearing at 6:32 p.m. to receive comments regarding Ordinance No. 19-99-Z, “Determining Director’s Compensation.”

General Manager Greg Thomas brought forward Ordinance 18-99-Y “Determining Director’s Compensation” and provided an overview of historical increases in Per Diems. Mr. Thomas then answered questions from the Board.

President Murtland closed the Public Hearing at 6:35 p.m. After a brief discussion, President Murtland asked for a motion.

In a motion by Director Drake and seconded by Director Murtland, in a 3 (Lump, Quist, and Towne)-2 (Murtland and Drake) vote, directors voted against increasing director compensation to $199.00 per meeting.

Murtland – Aye
Lump – Noe
Drake – Aye
Towne – Noe
Quist - Noe

After additional discussion, President Murtland asked for a motion:

In a motion by Director Quist and seconded by Director Lump, the Board voted 4-1 (Murtland) to maintain the current per diem at $160.00 with no more than 10 meetings in a calendar month.

Murtland – Noe
Lump – Aye
Drake – Aye
Towne – Aye
Quist – Aye

4-B. **Mid-Year Budget Report.**

Received and Filed the Mid-Year Budget Report.
SECTION 5 – OPERATIONS; ENGINEERING & LONG-RANGE PLANNING

Prior to bringing forward Operations, Engineering and Long-Range Planning agenda items, it was announced Senior Engineer Nick Lyuber accepted a position at Valley Center Municipal Water District. Directors congratulated Mr. Lyuber and thanked him for his service.

5-A. Award of Bid for Construction and Authorization of Support Contracts for the Sierra Linda and San Pasqual Pipeline Project.

Senior Engineer Nick Lyuber brought forward Award of Bid for Construction and Authorization of Support Contracts for the Sierra Linda and San Pasqual Pipeline Project. After a brief discussion, President Murtland asked for a motion:

In a motion by Director Quist and seconded by Director Drake, by a vote of 5-0, the Board of Directors unanimously authorized the General Manager to award the project and enter into a contract with Burtech Pipeline for the construction of Sierra Linda and San Pasqual Pipeline Project in the amount of $1,047,535, plus $99,970 to Reilly Construction Management and an additional $100,000 for contingency, for a total amount of $1,247,505.

5-B. Project Close-Out for Rockhoff Pump Station Replacement and VID Flume Expansion.

Senior Engineer Nick Lyuber brought forward Project Close-Out for Rockhoff Pump Station Replacement and VID Flume Expansion. After a brief discussion, President Murtland asked for a motion:

In a motion by Director Drake and seconded by Director Lump, by a vote of 5-0, the Board of Directors unanimously authorized filing a Notice of Completion for the Rockhoff Pump Station and VID Flume Expansion Project and approved the transfer of $33,000 from the R & R Miscellaneous Pipeline budget to the Rockhoff Pump Station and VID Flume Expansion Project for change orders.
SECTION 6 – SDCWA DIRECTOR’S REPORT & DIRECTORS/STAFF ACTIVITIES REPORT

6-A. This portion of the agenda may be used by the San Diego County Water Authority (SDCWA) representative to make informal reports on activities.

Director Murtland reported on the following:

Imported Water Committee – At the Imported Water Committee meeting, there was an update to Metropolitan Water District of Southern California (MWD) Demand Programs, the Local Resources Program (LRP) Target was increased to 170,000 AFY, and there were changes to the Landscape Transformation Program. The meeting also included an update on water transfers with the Imperial Irrigation District (IID).

Administrative & Finance Committee – The Administrative & Finance Committee meeting began with the Monthly Treasurer’s Report on Investments and Cash Flow. Following the report, the vote entitlement and representation was outlined. Rincon’s vote is 1.45 percent. Vote entitlement is based on the total cumulative financial contribution. For representative entitlement Rincon has one representation. Representative entitlement is based on assessed valuation. The District’s assessed value is $10.1B and Escondido’s is $8.8B. The Committee then approved changes to the San Diego County Water Authority (SDCWA) Admin Code that reflect who the SDCWA can appoint to represent them at MWD.

In closing, General Manager Stapleton presented on fiscal years 2020 and 2021 budget development and Jerry Reed presented on SDCWA CIP program.

Engineering and Operations Committee – At the Engineering and Operations Committee meeting, directors were made aware that the Moosa Canyon Erosion Control Project has been completed, an amendment to the agreement for legal services with Allen Matkins related to the San Vicente Energy Storage was increased to $755,000, and Gary Oliver gave a detailed presentation on the Pipeline 5 relining.

Water Planning Committee – At the Water Planning Committee Alexi Schnell presented the resolution for the Rincon annexation of the proposed Hindu Temple. The Committee then heard updates on water supply conditions and on a public review draft of the California Water Plan, and were also provided SDCWA comments letters to Mr. Francisco Guzman Department of Water Resources (DWR) and Paul Massera, Manager of Strategic Water Planning Branch of DWR.
Legislation & Public Outreach Committee – Glenn Farrell provided an update on both state and federal legislation.

At the full Board meeting, the following announcements were made: Almis Udrys will represent the City of San Diego, Joe Mosca will represent San Dieguito, Jon Masson will represent Escondido, and Dennis Cushman and Dana Freiauf, SDCWA staff will be retiring.

6-B. This portion of the agenda may be used by the Board of Directors or management to make informal oral reports on their activities.

- Director Quist reported on the upcoming Urban Water Institute Conference and his guest spot on Toro’s radio show “The Zone.”
- Director Towne reported on the CSDA Quarterly Dinner, the CSDA Executive Committee meeting, and the CSDA Newsletter.
- Director Drake reported on the COWU presentation “Engaging the Future Workforce in the Water Industry” and the Bernardo School Water Bottle Fill Station Ribbon Cutting. Director Drake then provided updates on JPIA coverage concerns, upcoming ACWA/JPIA elections, and JPIA Captive Insurance Board of Director openings. In closing, Director Drake announced he is now the Chairman of the JPIA Workers Comp Committee and Vice Chairman of the Risk Management Committee.
- Director Lump reported on the Bernardo School Water Bottle Fill Station Ribbon Cutting and the COWU presentation “Engaging the Future Workforce in the Water Industry.”
- Director Murtland reported on the ACWA Region 10 meeting.

6-C. This portion of the agenda may be used by the Board of Directors to request items for future agendas.

There were no requests.

6-D. Request Approval for a Board Member(s) to Attend Upcoming Meetings; Conferences; or Seminars for Those Not Authorized in the District’s Administrative Code, Section 502 “Authorized District Memberships.”

Director Towne expressed her interest in attending a wastewater related conference in the future to familiarize herself with the topic.


General Thomas reported on the following:

- From February 1st to February 19th there were 5.02 inches of rain.
There were 21 lock-offs in the month of January, however, lock-offs are being aggressively pursued by Customer Service and overall are in the low teens.

The San Diego County Water Authority pass through will be on this billing cycle.

The Finance, Insurance, and Personnel (FIP) Committee meeting is scheduled for April 11th. Staff will use this meeting to prepare for presenting the results of the Class and Compensation Survey to the full Board at the April meeting.

General Manager Thomas will be out of the office from March 22-March 26.

PIIGR will be moved to the third Wednesday of every third month.

ELRP will be moved to the third Wednesday of every third month.

General Manager Thomas then answered questions from directors.

6-F. Ordinance 19-93.15, "An Ordinance of the Rincon del Diablo Municipal Water District Amending Subsection A of Section 406 of the Administrative Code, Changing the Meeting Dates and Times of the Board of Directors."

At the February Board of Directors' meeting, directors expressed their concerns with Chief Vogt's scheduling conflict with attending the Rincon Board meetings and the City of Escondido City Council meeting, which are held at the same day and time. With the existing schedule, Chief Vogt would not be able to attend the District's regularly scheduled meetings. After discussion, Directors felt it would be best to accommodate Chief Vogt's schedule and move regularly scheduled Board of Directors' meetings to 6:00 p.m. the second and fourth Tuesdays of each month. The primary monthly meeting would be held on the fourth Tuesday, however, in the event of a special meeting or carryover, the meeting would be held on the second Tuesday. Should the second Tuesday meeting not be needed, the meeting would be cancelled.

After a brief discussion, President Murtland asked for a motion:

In a motion by Director Quist and seconded by Director Drake by a vote of 5-0, the Board of Directors unanimously approved Ordinance 19-93.15, "An Ordinance of the Rincon del Diablo Municipal Water District Amending Subsection A of Section 406 of the Administrative Code, Changing the Meeting Dates and Times of the Board of Directors" to 6:00 p.m. the second and fourth Tuesday of each month.
6-G. General Manager’s Annual Review Process.

General Manager Thomas presented General Manager’s Annual Review Process. At the December meeting, directors requested that General Manager Thomas reach out to consultants informally for costs associated with developing an evaluation form and process for the General Manager. General Manager Thomas reported he reached out to three consultants whose costs varied between $6,000 and $9,000. After General Manager answered questions from directors, a discussion followed. During the discussion, Director Towne requested General Manager Thomas contact Richard Pio Roda of Meyer Neves regarding consulting services. President Murtland then asked for a motion:

In a motion by Director Quist and seconded by Director Drake, by a vote of 4-1 (Lump), the Board of Directors gave General Manager Thomas the authority to solicit Richard Pio Roda of Meyers Neve to assist with the evaluation process for the General Manager with an amount not to exceed of $10,000.

SECTION 7 – GENERAL MANAGER’S REPORT

7-A. General Manager’s Report

General Manager Thomas reported the following:

- The JPIA Executive Committee has two openings. General Manager Thomas has continued to receive a number of requests for support from nominees. Once all requests are received, General Manager will bring all requests to the April Board meeting for discussion on who to support and vote for.
- General Manager Thomas has received requests for support for the JPIA Captive positions. Once all nominations have been received, General Manager Thomas will bring these to the Board to determine who to support and vote for.
- The CSDA is seeking nominations for four seats in the Southern Division. No director expressed an interest in seeking a nomination.
- General Manager Thomas received the LAFCO ballot and letters requesting support and votes from various LAFCO nominees. This item will be on the March agenda for discussion and to determine who directors would like to vote for.
- General Manager Thomas is currently scheduled for vacation from Friday, March 22nd to Tuesday, March 26th and will miss the March Board of Directors’ meeting.
- General Manager Thomas requested August 15th through August 27th off
General Manager Thomas is participating in a workforce planning group. Members of the planning group are hoping SDCWA will take the lead since their workforce will be significantly affected in the future.

The State Water Board regulators will be looking at the sewer plant next week and the following week to confirm it is operating at Title 22. If it passes, the six-month clock will start.

If directors have any agenda items for the Sewer Committee meeting, please let General Manager Thomas know.

SECTION 8 – LEGAL MATTERS

8-A. Legal Counsel Report.
Legal Counsel had nothing to report.


There was nothing to report.

ADJOURNMENT

There being no further business before the Board of Directors, the meeting was adjourned by President Murtland at 9:15 p.m.

APPROVED:

James B. Murtland, President

ATTEST: Wanda Cassidy, Board Secretary