

*The minutes presented herewith are not a verbatim transcription of the Regular Board meeting held July 8, 2014. The intent is to provide a synopsis of key points of discussion and to chronicle decisions and actions taken by a quorum of the Board of Directors (ref: Roberts Rules of Order, Section 48). For more information or background, please refer to the applicable board packet.*

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
RINCON DEL DIABLO MUNICIPAL WATER DISTRICT  
July 8, 2014**

A Regular meeting of the Board of Directors of the Rincon Del Diablo Municipal Water District was held on Tuesday, July 8, 2014 at 6:00 p.m. at the offices of the District located at 1920 North Iris Lane, Escondido, California 92026.

**DIRECTORS PRESENT:** Quist, Drake, Towne, Murtland

**DIRECTORS ABSENT:** Draper

**STAFF PRESENT/GUEST:** Greg Thomas, General Manager; Thomas Butler, Board Secretary; Scott Heil, Legal Counsel, Redwine & Sherrill; Tish Berge, Director of Administration & Finance; Clint Baze, Director of Operations & Engineering; Randy Whitmann, Senior Engineer; Mike Lowry, Fire Chief, Escondido Fire Department and Herb Griffin, Escondido Fire Department.

President Quist called the meeting to order at 6:00 p.m. and welcomed guests. The Board of Directors recited the pledge of allegiance to the flag of the United States of America.

**ADDITIONS TO AGENDA**

There were none.

**ORAL COMMUNICATIONS TO THE BOARD**

There were none.

**SECTION 1 - CONSENT ITEMS**

The following items were pulled for discussion:

- 1-E Board of Directors Per Diem Fees and/or Expense Reports, April 2014

**In a motion by Director Drake, seconded by Director Towne, and unanimously carried, the Board of Directors passed the following consent items:**

- 1-A Minutes of the Regular Board of Directors Meeting of June 10, 2014.
- 1-B General Funds Disbursements, June 2014.
- 1-C Investment Portfolio Report, May 2014.
- 1-D Financial Statements, May 2014.

**The Per Diems were pulled to clarify specific hotel charges during a conference on a Directors expense report; and in a motion by Director Drake, seconded by Director Murtland and unanimously carried, the Board of Directors passed the following consent item:**

- 1-E Board of Directors Per Diem Fees and/or Expense Reports, June 2014.

## **SECTION 2 – FIRE SERVICES; EMERGENCY PREPAREDNESS & OPERATIONAL READINESS**

- 2-A Oral Report by Escondido Fire Department Regarding Current Events and Community Fire Readiness Related to Improvement District E.

Fire Chief Mike Lowry provided an update on the following:

- Update on Weed Abatement inspections (67 this month).
- Huge success of the Joint Rincon Fire District and City of Escondido Fire Department's June 14<sup>th</sup> Fire Prevention Open House.
- Update on Banner fire.
- Update on year-to-date incident responses. 268 of 6642 year to date in Rincon Service Area. Incident responses on pace with last year.

After the update, Chief Mike Lowry responded to questions of the Board.

## **SECTION 3 – PUBLIC INFORMATION & INTERGOVERNMENTAL RELATIONS**

Nothing to report.

## **SECTION 4 – FINANCE, INSURANCE & PERSONNEL**

- 4-A Receive and File Minutes of the Finance, Insurance and Personnel (FIP) Committee Meeting of April 10, 2014.

The Board of Directors received and filed the minutes of the Finance, Insurance and Personnel (FIP) Committee Meeting of April 10, 2014.

4-B Section 2500, Rates, Fees and Charges for FY 2014-15.

Tish Berge, Director of Administration and Finance provided an overview of Administrative Code Section 2500, Rates, Fees and Charges for FY 2014-15. After the update, Tish Berge answered questions from the Board of Directors on specific Rates, Fees and Charges, the Board discussed the nexus of cost versus value, and staff provided an update on next year's Rate Study process.

**In a motion by the Finance, Insurance and Personnel (FIP) Committee, seconded by Director Drake, and unanimously carried, the Board of Directors approved Administrative Code Section 2500, Rates, Fees and Charges for FY 2014-15.**

4-C Write-off of uncollectable Accounts Receivable and Voiding of Outstanding Checks for FY 2013-14.

Tish Berge, Director of Administration and Finance provided a brief on the procedures and policies on Write-offs of uncollectable Accounts Receivable and Voiding of Outstanding Checks for FY 2013-14.

**In a motion by Director Towne, seconded by Director Murtland, and unanimously carried, the Board of Directors approved the Write-offs of uncollectable Accounts Receivable and Voiding of Outstanding Checks for FY 2013-14.**

4-D Resolution No. 14-817.24 "Establishing the Limit for Appropriations of Proceeds of Tax Subject to Limitation for Fiscal Year 2014-15, in Compliance with Article XIII of the Constitution of the State of California".

Tish Berge, Director of Administration and Finance provided an overview of Resolution No. 14-817.24 "Establishing the Limit for Appropriations of Proceeds of Tax Subject to Limitation for Fiscal Year 2014-15, in Compliance with Article XIII of the Constitution of the State of California". After the update, Tish Berge, Director of Administration and Finance answered questions of the Board of Directors.

**In a motion by Director Towne, seconded by Director Drake and unanimously carried, the Board of Directors passed Resolution No. 14-817.24 "Establishing the Limit for Appropriations of Proceeds of Tax Subject to Limitation for Fiscal Year 2014-15, in Compliance with Article XIII of the Constitution of the State of California".**

## **SECTION 5 – OPERATIONS; ENGINEERING & LONG-RANGE PLANNING**

5-A Section 3100, Infrastructure Replacement and Refurbishment Policy.

**In a motion by the Operations, Engineering & Long-Range Planning (ELRP) Committee, seconded by Director Towne, and unanimously carried, the Board of Directors approved Administrative Code Section 3100, Infrastructure Replacement and Refurbishment Policy.**

5-B HGV Update and Flyover.

Randy Whitmann, Senior Engineer provided an aerial photographic presentation and progress of Harmony Grove Village (HGV) development and answered questions of the Board of Directors during the presentation, specifically why Rincon Fire District was not providing fire services to HGV, when obviously the area is within the District and it makes the most sense Rincon Fire provide this service. General Manager Thomas explained the Fire Service discussion is at LAFCO.

**SECTION 6 – SDCWA DIRECTOR’S REPORT & DIRECTORS/STAFF ACTIVITIES REPORT**

6-A This portion of the agenda may be used by the San Diego County Water Authority representative to make informal reports on activities.

Director Murtland provided a summary of activities at the San Diego County Water Authority meeting including:

- San Vicente Dam Raise Ribbon Cutting Ceremony is July 16.
- Update on SDCWA potential project to build a pump station and electric power generation facility at San Vicente Reservoir and bypass pipeline.
- Provided update on various SDCWA Committee meeting Agenda items.
- Colorado River and Lake Mead Reservoir water level update.
- Water Bond updates.
- New MWD Water Trip schedule for 2014-2015.

6-B This portion of the agenda may be used by the Board of Directors or management to make informal oral reports on their activities.

Director Drake:

- Council of Water Utilities Meeting (COWU).
- General discussion of Detroit shutting off water to 1000's of customers.

Director Towne:

- Fire Expo.
- Discussion on General Manager Evaluation and Salary Adjustment process, since Evaluation due in August.

6-C This portion of the agenda may be used by the Board of Directors to request items for future agendas.

There were no requests.

6-D Request Approval for a Board Member(s) to Attend Upcoming Meetings; Conferences; or Seminars for Those Not Authorized in the District's Administrative Code, Section 502 "Authorized District Memberships."

There were no requests.

6-E District Activities Report (DAR), June 2014.

**The Board of Directors received the District Activities Report (DAR), June 2014.**

6-F CSDA Region 6 Board Elections.

**The Board of Directors reviewed the five representative biographies running for election to represent the District in Seat "C". Those candidates were Elaine Sullivan, Arlene Schafer, Judy Corl-Lorono, Sheryl Landrum and Dan Kirby. By a vote of 3-1-0, the Board of Directors voted to have Arlene Schafer elected to represent the District in Seat "C".**

## **SECTION 7 – GENERAL MANAGER'S REPORT**

7-A General Manager's Oral Report.

General Manager Greg Thomas reported on the following:

- Reminder of August 16<sup>th</sup> Staff and Family Annual Picnic.
- Provided Directors a copy of the 2013 Consumer Confidence Report.
- Reviewed upcoming meeting, committee and Events Calendar.
- Discussed finalizing pictures and biographies of the Directors.
- Update on current California Water Bond Initiatives.
- Discussed Rincon Water presentation to be provided to San Diego County Water Authority on July 24<sup>th</sup>.
- Discussed holding a workshop this Fall with all Directors and several other sister Water Agencies to meet requirements of earning CSDA District of Distinction.
- Responded to Board request to look into scheduling a Staff/Managers team building golf tournament.

**SECTION 8 – LEGAL MATTERS**

8-A District Counsel Oral Report.

Nothing to report.

The Board of Directors recessed to Closed Session at 7:35p.m. President Quist reconvened to Open Session at 8:35p.m. The Board of Directors reported out of Closed Session with no reportable action.

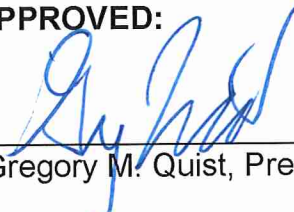
8-B Closed Session

- a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: Dion v. Rincon del Diablo Municipal Water District, San Diego Superior Court Case No. 37-2013-00070999-CU-WT-NC
- b. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One case.
- c. GC54954.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Title: General Manager's Evaluation and Salary Review

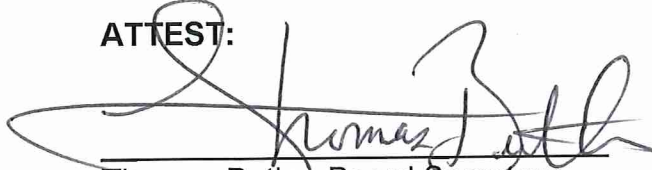
**ADJOURNMENT**

There being no further business before the Board of Directors, the meeting was adjourned by President Quist at 8:37p.m.

**APPROVED:**

  
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Gregory M. Quist, President

**ATTEST:**

  
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Thomas Butler, Board Secretary