

The minutes presented herewith are not a verbatim transcription of the Regular Board meeting held March 11, 2014. The intent is to provide a synopsis of key points of discussion and to chronicle decisions and actions taken by a quorum of the Board of Directors (ref: Roberts Rules of Order, Section 48). For more information or background, please refer to the applicable board packet.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
RINCON DEL DIABLO MUNICIPAL WATER DISTRICT
March 11, 2014**

A Regular meeting of the Board of Directors of the Rincon Del Diablo Municipal Water District was held on Tuesday, March 11, 2014 at 6:00 p.m. at the offices of the District located at 1920 North Iris Lane, Escondido, California 92026.

DIRECTORS PRESENT: Drake, Towne, Murtland, Draper

DIRECTORS ABSENT: Quist

STAFF PRESENT/GUEST: Greg Thomas, General Manager; Thomas Butler, Board Secretary; Scott Heil, Legal Counsel, Redwine & Sherrill; Golnar Fozi, Meyers Fozi; LLP Tish Berge, Director of Administration & Finance; Clint Baze, Director of Operations & Engineering; Randy Whitmann, Senior Engineer; Mike Lowry, Fire Chief, Escondido Fire Department, Joe Sterling, Sterling Insights; Herb Griffin, Escondido Fire Department; Jean Gilchrist, Ratepayer.

Vice President Drake called the meeting to order at 6:00 p.m. and welcomed guests. The Board of Directors recited the pledge of allegiance to the flag of the United States of America.

ADDITIONS TO AGENDA

There were none.

ORAL COMMUNICATIONS TO THE BOARD

Jean Gilchrist, a ratepayer of Quiet Hills Drive addressed disputes about her water bill rates, assessment of late fees, the District web access and bill notification procedures. The Board of Directors addressed the disputes of Jean Gilchrist's and advised her that the District will evaluate the Districts bill notifications procedures and website access.

General Manager Greg Thomas introduced Josefina Traslavina-Washington as the new Accountant for Rincon MWD and the Board of Directors welcomed her onboard.

SECTION 1 - CONSENT ITEMS

In a motion by Director Towne, seconded by Director Murtland, and unanimously carried, the Board of Directors passed the following consent items:

- 1-A Minutes of the Regular Board of Directors Meeting of February 11, 2014.
- 1-B General Fund Disbursements, February 2014.
- 1-C Investment Portfolio Report, January 2014.
- 1-D Financial Statements, January 2014.
- 1-E Board of Directors' Per Diem Fees and/or Expense Reports, February 2014.

Vice President David Drake moved item 6-G, Strategic Plan Update to accommodate the time for the guest speaker. General Manager Greg Thomas introduced Joe Sterling of Sterling Insights who will be the consultant for Rincon's Strategic Planning as the guest speaker.

Joe Sterling of Sterling Insights provided an overview of Rincon's new Strategic Plan to include explanation of process, end goals of plan, and proposed schedule. After the briefing, Joe Sterling answered questions of the Board of Directors. General Manager Greg Thomas advised the Board of Directors about one-on-one interviews with Joe Sterling and solicited dates for planning purposes for future Board workshops.

SECTION 2 – FIRE SERVICES; EMERGENCY PREPAREDNESS & OPERATIONAL READINESS

- 2-A **PUBLIC HEARING** – Review and receive public comments on Resolution No. 14-851.22, "Establishing a Fire Mitigation Fee Program for Improvement District E (ID E)" for consideration of Adoption at the April 8th Board of Directors Meeting.

Vice President Drake opened the Public Hearing at 6:48p.m to receive comments regarding Resolution No. 14-851.22, "Establishing a Fire Mitigation Fee Program for Improvement District E (ID E)".

Chief Mike Lowry provided an overview of the Fire Mitigation Fee Program for Improvement District E (ID E). After the overview, Chief Mike Lowry answered questions of the Board of Directors.

With no further discussion, and there being no one else wishing to speak, Vice President Drake closed the Public Hearing at 6:54p.m.

- 2-B Receive Approved Emergency Preparedness & Fire Services (EPFS) Committee Meeting Minutes of January 27, 2014.

The Board of Directors received and filed the Approved Emergency Preparedness & Fire Services (EPFS) Committee Meeting Minutes of January 27, 2014.

2-A Oral Report by Escondido Fire Department Regarding Current Events and Community Fire Readiness Relating to Improvement District E.

Chief Mike Lowry provided an update on the following:

- Fire danger in SD county still high and recent rain had no effect on reducing the danger.
- In February 2014, Fire Marshal Mary Hill retired. Also, in process of hiring a new Plan Checker.
- Provided information on the upcoming Burn Institute Boot Drive to be held March 13, 2014.

After the update, Chief Mike Lowry responded to questions of the Board.

SECTION 3 – PUBLIC INFORMATION & INTERGOVERNMENTAL RELATIONS

Nothing to report.

SECTION 4 – FINANCE, INSURANCE & PERSONNEL

4-A Receive Approved Finance, Insurance & Personnel Committee Meeting Minutes of December 10, 2014.

The Board of Directors received and filed the Approved Finance, Insurance & Personnel Committee Meeting Minutes of December 10, 2014.

4-B Fiscal Year 2013-14 Mid-year Budget Review.

Tish Berge, Director of Administration and Finance provided a presentation on the Mid-year Budget Review. After the presentation, Tish Berge answered questions of the Board of Directors. General Manager Greg Thomas stated CIP/R&R would be addressed at upcoming ELRP Committee Meetings.

4-C ACWA/JPIA and Rincon Water Commitment to Excellence Program.

General Manager Greg Thomas provided an overview of the ACWA/JPIA and Rincon Water Commitment to Excellence Program. After the presentation, General Manager Greg Thomas answered questions of the Board of Directors and provided them with the Commitment to Excellence Certificate for them to sign. General Manager Greg Thomas also stated ACWA/JPIA would be presenting an insurance refund check at the April 8th Board Meeting.

Director Drake also mentioned he was selected to the ACWA/JPIA Workers' Compensation Committee and will be attending a Committee Meeting later this month.

- 4-D Authorize the General Manager to Renew Agreement with Olivenhain MWD to Reimburse Expenses and Participate with Federal Lobby Efforts, as a Member of the North San Diego Water Reuse Coalition (NSDWRC).

General Manager Greg Thomas provided an overview of the Agreement with Olivenhain MWD to Reimburse Expenses and Participate with Federal Lobby Efforts, as a Member of the North San Diego Water Reuse Coalition (NSDWRC). After the overview, General Manager Greg Thomas and Staff answered questions of the Board of Directors.

In a motion by Director Towne, seconded by Director Draper, and unanimously carried, the Board of Directors authorized the General Manager to Renew Agreement with Olivenhain MWD to Reimburse Expenses and Participate with Federal Lobby Efforts, as a Member of the North San Diego Water Reuse Coalition (NSDWRC).

SECTION 5 – OPERATIONS; ENGINEERING & LONG-RANGE PLANNING

- 5-A Receive Approved Engineering & Long-Range Planning (ELRP) Committee Meeting Minutes of November 4, 2013.

The Board of Directors received and filed the Approved Engineering & Long-Range Planning (ELRP) Committee Meeting Minutes of November 4, 2013.

SECTION 6 – SDCWA DIRECTOR'S REPORT & DIRECTORS/STAFF ACTIVITIES REPORT

- 6-A This portion of the agenda may be used by the San Diego County Water Authority representative to make informal reports on activities.

Director Murtland provided a summary of activities at the San Diego County Water Authority meeting including:

- Provided a presentation on the State Water Project Hydrologic Conditions and drought update.
- Provided a recap of the Metropolitan Water District proposed rate hikes at the MWD rate hearing today that was attended by General Manager Greg Thomas and Director Murtland.
- Water Storage and Drought Response Plan
- Bay Delta Conservation Plan
- Legislation and Conservation Outreach

Vice President Drake moved item 8-B(a)(b) Closed Session to accommodate time of legal counsel:

- a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: Dion v. Rincon del Diablo Municipal Water District, San Diego Superior Court Case No. 37-2013-00070999-CU-WT-NC
- b. GC54954.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Title: General Manager's Evaluation and Salary Review

The Board of Directors recessed to Closed Session at 8:02p.m. Vice President Drake reconvened to Open Session at 9:45p.m. with no reportable action.

6-B This portion of the agenda may be used by the Board of Directors or management to make informal oral reports on their activities.

Director Drake:

- ACWA Energy Committee Meeting Update

6-C This portion of the agenda may be used by the Board of Directors to request items for future agendas.

- Director Drake requested that Public Employee Pension Reform Act (PEPRA) be included on the April 8th Board of Directors Agenda for future discussion.
- Director Towne requested quarterly reports on North San Diego Water Reuse Coalition (NSDWRC).

6-D Request Approval for a Board Member(s) to Attend Upcoming Meetings; Conferences; or Seminars for Those Not Authorized in the District's Administrative Code, Section 502 "Authorized District Memberships."

Director Towne requested to attend the CSDA Presidential Legislative Meeting.

6-E District Activities Report (DAR), February 2014.

The Board of Directors discussed meeting dates and times on the 2014 Projected Meeting calendar from the District Activities Report (DAR).

In a Motion by Director Towne, seconded by Director Draper and unanimously carried, to move the May 13, 2014 Board of Directors meeting to May 20, 2014 to accommodate the Board and Staff attendance at the ACWA/JPIA Annual Conference from May 4th – 9th, 2014.

6-F CSUSM Water Management Courses.

General Manager Greg Thomas provided an overview of the CSUSM Water Management Courses and answered questions of the Board of Directors.

In a motion by Director Towne, seconded by Director Draper, and unanimously carried, the Board of Directors approved \$1500.00 dollars for the General Manager to invest in the CSUSM Water Management Courses.

6-G Strategic Plan Update.

Vice President David Drake moved item 6-G after Consent Items to accommodate the time for the guest speaker.

6-H San Diego County Water Authority (SDCWA) Fiscal Sustainability Task Force Update.

Vice President Drake moved item 6-H to the April 8th Board of Directors Agenda for future discussion.

6-I Discussion & Recommendations on General Manager's Salary Based on Initial Progress Report.

In a motion by Director Draper, seconded by Director Towne, and unanimously carried, the Board of Directors approved the General Manager Salary increase of \$5000.00.

The Board of Directors discussed that there will be an Annual Evaluation and that they need to develop an Evaluation Form for the General Manager.

In a motion by Director Towne, seconded by Director Murtland, and unanimously carried, to hold a Special Board of Directors Meeting on April 22, 2014 for a General Manager's Evaluation Development Workshop.

SECTION 7 – GENERAL MANAGER'S REPORT

7-A General Manager's Oral Report.

General Manager Greg Thomas reported on the following:

- Provided an overview of the Public Employee Pension Reform Act (PEPRA) and in discussions with the Directors will be placed on the April 8, 2014 Agenda.
- Provided an overview and discussion on updating Directors biographies on the Rincon Water Website. Will be placed on the April 24, 2014 PIIGR Committee Meeting.

- Provided a copy of Calendar Action Items accomplished by the Board of Directors for calendar year 2013.
- Discussed potential workshops dates related to the Strategic Planning Effort.
- Provided Directors information on upcoming Plant Fairs Rincon will support.

SECTION 8 – LEGAL MATTERS

8-A District Counsel Oral Report.

Nothing to report.

ADJOURNMENT

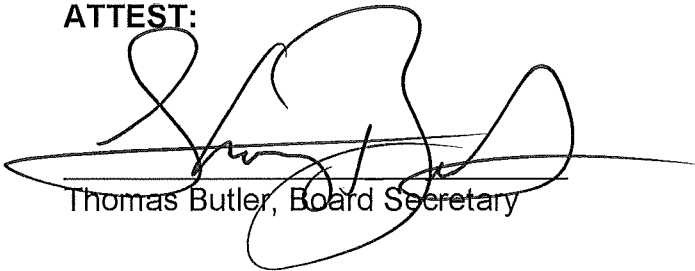
There being no further business before the Board of Directors, the meeting was adjourned by Vice President Drake at 10:40p.m.

APPROVED:



David Drake, Vice President

ATTEST:



Thomas Butler, Board Secretary